

Part 14 - Air Traffic Services Rules and Standards



CIVIL AVIATION RULES AND STANDARDS

FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

PART 14 - AIR TRAFFIC SERVICES

February 2019

Part 14 - Air Traffic Services Rules and Standards

PREAMBLE

WHEREAS, it is desirable to consolidate and modernize the aviation rules and standards to bring them to international standards,

WHEREAS, it is important to set the rules and standards as to how the regulatory, administrative, technical and supervisory activities of the Authority shall be performed in the one hand and setting the duties, obligations and standards that shall be respected by service providers and aviation personnel,

WHEREAS, it is necessary, to provide detailed rules and standards for the administration, certification, investigation and enforcement of aviation laws.

NOW THEREBY, The Authority under its power given by Article 92/2 of the Civil Aviation Proclamation No. 616/2008 issued the following directives.

1. SHORT TITLE

These rules and standards may be cited as "Civil Aviation Rules and Standards of the Federal Democratic Republic of Ethiopia"

2. DUTY TO COOPERATE

Any person shall have the duty to cooperate in the implementation of these rules and standards.

3. EFFECTIVE DATE

This amended Rules and Standards shall come into force as of 28th day of February 2019.

Done at Addis Ababa, this 28th day of February, 2019



[Signature]
Wolayteleh Hunegnaw (Col.)
Director General

AMENDMENTS

No	Date	Description	Inserted by
----	------	-------------	-------------

[Intentionally Blank]

TABLE OF CONTENT

Contents

AMENDMENTS 1

TABLE OF CONTENT 4

1 DEFINITIONS 5

2 GENERAL 19

2.1 ESTABLISHMENT OF AUTHORITY 19

2.2 OBJECTIVES OF THE AIR TRAFFIC SERVICES 19

2.3 DIVISIONS OF THE AIR TRAFFIC SERVICES 20

2.4 DETERMINATION OF THE NEED FOR AIR TRAFFIC SERVICES 20

2.5 DESIGNATION OF THE PORTIONS OF THE AIRSPACE AND CONTROLLED
AERODROMES WHERE AIR TRAFFIC SERVICES WILL BE PROVIDED 20

2.6 CLASSIFICATION OF AIRSPACES 21

2.7 PERFORMANCE-BASED NAVIGATION (PBN) OPERATIONS 22

2.8. PERFORMANCE-BASED COMMUNICATION (PBC) OPERATIONS 20

2.9 PERFORMANCE-BASED SURVEILLANCE(PBS) OPERATIONS 20

2.10 ESTABLISHMENT AND DESIGNATION OF THE UNITS
PROVIDING AIR TRAFFIC SERVICES 20

2.11 SPECIFICATIONS FOR FLIGHT INFORMATION REGIONS, CONTROL AREAS
AND CONTROL ZONES 23

2.12 IDENTIFICATION OF AIR TRAFFIC SERVICES UNITS AND AIRSPACES 25

2.13 ESTABLISHMENT AND IDENTIFICATION OF ATS ROUTES 25

2.14 ESTABLISHMENT OF CHANGE-OVER POINTS 25

2.15 ESTABLISHMENT AND IDENTIFICATION OF SIGNIFICANT POINTS 25

2.16 ESTABLISHMENT AND IDENTIFICATION OF STANDARD ROUTES FOR
TAXIING AIRCRAFT 26

2.17 COORDINATION BETWEEN THE OPERATOR AND AIR TRAFFIC SERVICES 24

2.18 COORDINATION BETWEEN MILITARY AUTHORITIES AND
AIR TRAFFIC SERVICES 24

Part 14 - Air Traffic Services Rules and Standards

2.19	COORDINATION OF ACTIVITIES POTENTIALLY HAZARDOUS TO CIVIL AIRCRAFT	27
2.20	AERONAUTICAL DATA	28
2.21	COORDINATION BETWEEN METEOROLOGICAL AND AIR TRAFFIC SERVICES AUTHORITY	28
2.22	COORDINATION BETWEEN AERONAUTICAL INFORMATION SERVICES AND AIR TRAFFIC SERVICES AUTHORITIES	29
2.23	MINIMUM FLIGHT ALTITUDES	30
2.24	SERVICE TO AIRCRAFT IN THE EVENT OF AN EMERGENCY	30
2.25	IN-FLIGHT CONTINGENCIES	30
2.26	TIME IN AIR TRAFFIC SERVICES.....	32
2.27	ESTABLISHMENT OF REQUIREMENTS FOR CARRIAGE AND OPERATION OF PRESSURE-ALTITUDE REPORTING TRANSPONDERS.....	33
2.28	FATIGUE MANAGEMENT	31
2.29	SAFETY MANAGEMENT.....	32
2.30	COMMON REFERENCE SYSTEMS.....	32
2.31	LANGUAGE PROFICIENCY.....	33
2.32	CONTINGENCY ARRANGEMENTS.....	33
2.33	Identification and delineation of prohibited, restricted and danger areas.....	33
2.34	INSTRUMENTFLIGHT PROCEDURE DESIGHN SERVICE	34
3.	AIR TRAFFIC CONTROL SERVICE.....	35
3.1	APPLICATION.....	37
3.2	PROVISION OF AIR TRAFFIC CONTROL SERVICE	37
3.3	OPERATION OF AIR TRAFFIC CONTROL SERVICE.....	35
3.4	SEPARATION MINIMA	39
3.5	RESPONSIBILITY FOR CONTROL	40
3.6	TRANSFER OF RESPONSIBILITY FOR CONTROL.....	40
3.7	AIR TRAFFIC CONTROL CLEARANCES	42
3.8.	CONTROL OF PERSONS AND VEHICLES AT AERODROMES	45
3.9	PROVISION OF RADAR AND ADS-B.....	46
3.10	USE OF SURFACE MOVEMENT RADAR (SMR).....	46
4	FLIGHT INFORMATION SERVICE.....	45

Part 14 - Air Traffic Services Rules and Standards

4.1	APPLICATION.....	47
4.2	SCOPE OF FLIGHT INFORMATION SERVICE	47
4.3	OPERATIONAL FLIGHT INFORMATION SERVICE BROADCASTS.....	48
4.4	VOLMET BROADCASTS AND D-VOLMET SERVICE.....	55
5.	ALERTING SERVICE.....	56
5.1	APPLICATION.....	586
5.2	NOTIFICATION OF RESCUE COORDINATION CENTERS.....	586
5.3	USE OF COMMUNICATION FACILITIES	60
5.4	PLOTTING AIRCRAFT IN A STATE OF EMERGENCY	60
5.5	INFORMATION TO THE OPERATOR.....	60
5.6	INFORMATION TO AIRCRAFT OPERATING IN THE VICINITY OF AN AIRCRAFT IN A STATE OF EMERGENCY	60
6.	AIR TRAFFIC SERVICES REQUIREMENTS FOR COMMUNICATIONS.....	60
6.1	AERONAUTICAL MOBILE SERVICE (AIR-GROUND COMMUNICATIONS) ..	60
6.2	AERONAUTICAL FIXED SERVICE (GROUND-GROUND COMMUNICATIONS)	631
6.3	SURFACE MOVEMENT CONTROL SERVICE	675
6.4	AERONAUTICAL RADIO NAVIGATION SERVICE.....	675
7.	AIR TRAFFIC SERVICES REQUIREMENTS FOR INFORMATION.....	66
7.1	METEOROLOGICAL INFORMATION.....	686
7.2	INFORMATION ON AERODROME CONDITIONS AND THE OPERATIONAL STATUS OF ASSOCIATED FACILITIES	708
7.3	INFORMATION ON THE OPERATIONAL STATUS OF NAVIGATION SERVICES.....	68
7.4	INFORMATION ON UNMANNED FREE BALLOONS.....	70
7.5	INFORMATION CONCERNING VOLCANIC ACTIVITY	719
7.6	INFORMATION CONCERNING RADIOACTIVE MATERIALS AND TOXIC CHEMICAL “CLOUDS”	719
8.	SUB PART ONE.....	70
8.1	Principles governing the identification of navigation specifications and the identification of ATS routes other than standard departure and arrival routes.....	70

Part 14 - Air Traffic Services Rules and Standards

8.	SUB PART TWO.....	73
8.2	Principles governing the establishment and identification of significant points.....	73
8.	SUB PART THREE.....	77
8.3.	PRINCIPLES GOVERNING THE IDENTIFICATION OF STANDARD DEPARTURE AND ARRIVAL ROUTES AND ASSOCIATED PROCEDURES.....	77
8	SUB PART FOUR.....	81
8.4	ATS AIRSPACE CLASSES SERVICES PROVIDED AND FLIGHT REQUIREMENTS.....	81
8	SUB PART FIVE.....	82
8.5	PRESCRIPTIVE FATIGUE MANAGEMENT REGULATIONS.....	82
8	SUB PART SIX	83
8.6	FATIGUE RISK MANAGEMENT SYSTEM (FRMS) REQUIREMENTS.....	83
8	SUB PART SEVEN.....	87
8.7	ECAA RESPONSIBILITIES CONCERNING AN INSTRUMENT FLIGHT PROCEDURE DESIGN SERVICE.....	87
8	SUB PART EIGHT.....	88
8.8	RUNWAY SAFETY PROGRAMM.....	88

1 DEFINITIONS

1. DEFINITION AND ACRONYMS

1.1 Definitions

Accepting unit. Air traffic control unit next to take control of an aircraft.

Accident. An occurrence associated with the operation of an aircraft which, in the case of a manned aircraft, takes place between the time any person boards the aircraft with the intention of flight until such time as all such persons have disembarked, or in the case of an unmanned aircraft, takes place between the time the aircraft is ready to move with the purpose of flight until such time it comes to rest at the end of the flight and the primary propulsion system is shut down, in which:

- a) a person is fatally or seriously injured as a result of:
 - being in the aircraft, or
 - direct contact with any part of the aircraft, including parts which have become detached from the aircraft, or
 - direct exposure to jet blast, *except* when the injuries are from natural causes, self-inflicted or inflicted by other persons, or when the injuries are to stowaways hiding outside the areas normally available to the passengers and crew; or
- b) the aircraft sustains damage or structural failure which:
 - adversely affects the structural strength, performance or flight characteristics of the aircraft, and
 - would normally require major repair or replacement of the affected component, *except* for engine failure or damage, when the damage is limited to a single engine, (including its cowlings or accessories), to propellers, wing tips, antennas, probes, vanes, tires, brakes, wheels, fairings, panels, landing gear doors, windscreens, the aircraft skin (such as small dents or puncture holes), or for minor damages to main rotor blades, tail rotor blades, landing gear, and those resulting from hail or bird strike (including holes in the radome); or
- c) the aircraft is missing or is completely inaccessible.

Accuracy. A degree of conformance between the estimated or measured value and the true value.

ADS-C agreement. A reporting plan which establishes the conditions of ADS-C data reporting (i.e. data required by the air traffic services unit and frequency of ADS-C reports which have to be agreed to prior to using ADS-C in the provision of air traffic services).

Part 14 - Air Traffic Services Rules and Standards

Advisory airspace. An airspace of defined dimensions, or designated route, within which air traffic advisory service is available.

Advisory route. A designated route along which air traffic advisory service is available.

Aerodrome. A defined area on land or water (including any buildings, installations and equipment) intended to be used either wholly or in part for the arrival, departure and surface movement of aircraft.

Aerodrome control service. Air traffic control service for aerodrome traffic.

Aerodrome control tower. A unit established to provide air traffic control service to aerodrome traffic.

Aerodrome traffic. All traffic on the manoeuvring area of an aerodrome and all aircraft flying in the vicinity of an aerodrome.

Aeronautical fixed service (AFS). A telecommunication service between specified fixed points provided primarily for the safety of air navigation and for the regular, efficient and economical operation of air services.

Aeronautical Information Publication (AIP). A publication issued by or with the authority of a State and containing aeronautical information of a lasting character essential to air navigation.

Aeronautical mobile service (RR S1.32). A mobile service between aeronautical stations and aircraft stations, or between aircraft stations, in which survival craft stations may participate; emergency position-indicating radio beacon stations may also participate in this service on designated distress and emergency frequencies.

Aeronautical telecommunication station. A station in the aeronautical telecommunication service.

Airborne collision avoidance system (ACAS). An aircraft system based on secondary surveillance radar (SSR) transponder signals which operates independently of ground-based equipment to provide advice to the pilot on potential conflicting aircraft that are equipped with SSR transponders.

Aircraft. Any machine that can derive support in the atmosphere from the reactions of the air other than the reactions of the air against the earth's surface.

Air-ground communication. Two-way communication between aircraft and stations or locations on the surface of the earth.

AIRMET information. Information issued by a meteorological watch office concerning the occurrence or expected occurrence of specified en-route weather phenomena which may affect the safety of low-level aircraft operations and which was not already included in the forecast issued for low-level flights in the flight information region concerned or sub-area thereof.

Part 14 - Air Traffic Services Rules and Standards

Air-taxiing. Movement of a helicopter/VTOL above the surface of an aerodrome, normally in ground effect and at a ground speed normally less than 37 km/h (20 kt).

Air traffic. All aircraft in flight or operating on the manoeuvring area of an aerodrome.

Air traffic advisory service. A service provided within advisory airspace to ensure separation, in so far as practical, between aircraft which are operating on IFR flight plans.

Air traffic control clearance. Authorization for an aircraft to proceed under conditions specified by an air traffic control unit.

Air traffic control service. A service provided for the purpose of:

- a) preventing collisions:
 - 1) between aircraft, and
 - 2) on the manoeuvring area between aircraft and obstructions; and
- b) expediting and maintaining an orderly flow of air traffic.

Air traffic control unit. A generic term meaning variously, area control centre, approach control unit or aerodrome control tower.

Air traffic flow management (ATFM). A service established with the objective of contributing to a safe, orderly and expeditious flow of air traffic by ensuring that ATC capacity is utilized to the maximum extent possible and that the traffic volume is compatible with the capacities declared by the appropriate ATS authority.

Air traffic service. A generic term meaning variously, flight information service, alerting service, air traffic advisory service, air traffic control service (area control service, approach control service or aerodrome control service).

Air traffic services airspaces. Airspaces of defined dimensions, alphabetically designated, within which specific types of flights may operate and for which air traffic services and rules of operation are specified.

Air traffic services reporting office. A unit established for the purpose of receiving reports concerning air traffic services and flight plans submitted before departure.

Air traffic services unit. A generic term meaning variously, air traffic control unit, flight information centre or air traffic services reporting office.

Airway. A control area or portion thereof established in the form of a corridor.

ALERFA. The code word used to designate an alert phase.

Alerting service. A service provided to notify appropriate organizations regarding aircraft in need of search and rescue aid, and assist such organizations as required.

Alert phase. A situation wherein apprehension exists as to the safety of an aircraft and its occupants.

Part 14 - Air Traffic Services Rules and Standards

Alternate aerodrome. An aerodrome to which an aircraft may proceed when it becomes either impossible or inadvisable to proceed to or to land at the aerodrome of intended landing where the necessary services and facilities are available, where aircraft performance requirements can be met and which is operational at the expected time of use. Alternate aerodromes include the following:

Take-off alternate. An alternate aerodrome at which an aircraft would be able to land should this become necessary shortly after take-off and it is not possible to use the aerodrome of departure.

En-route alternate. An alternate aerodrome at which an aircraft would be able to land in the event that a diversion becomes necessary while en route.

Destination alternate. An alternate aerodrome at which an aircraft would be able to land should it become either impossible or inadvisable to land at the aerodrome of intended landing.

Altitude. The vertical distance of a level, a point or an object considered as a point, measured from mean sea level.

Approach control service. Air traffic control service for arriving or departing controlled flights.

Approach control unit. A unit established to provide air traffic control service to controlled flights arriving at, or departing from, one or more aerodromes.

Appropriate ATS authority. The relevant authority designated by the State responsible for providing air traffic services in the airspace concerned.

Apron. A defined area, on a land aerodrome, intended to accommodate aircraft for purposes of loading or unloading passengers, mail or cargo, fuelling, parking or maintenance.

Apron management service. A service provided to regulate the activities and the movement of aircraft and vehicles on an apron.

Area control centre. A unit established to provide air traffic control service to controlled flights in control areas under its jurisdiction.

Area control service. Air traffic control service for controlled flights in control areas.

Area navigation (RNAV). A method of navigation which permits aircraft operation on any desired flight path within the coverage of ground- or space-based navigation aids or within the limits of the capability of self-contained aids, or a combination of these.

Area navigation route. An ATS route established for the use of aircraft capable of employing area navigation.

ATS route. A specified route designed for channeling the flow of traffic as necessary for the provision of air traffic services.

Automatic dependent surveillance — broadcast (ADS-B). A means by which aircraft, aerodrome vehicles and other objects can automatically transmit and/or receive data such as identification, position and additional data, as appropriate, in a broadcast mode via a data link.

Automatic dependent surveillance — contract (ADS-C). A means by which the terms of an ADS-C agreement will be exchanged between the ground system and the aircraft, via a data link, specifying under what conditions ADS-C reports would be initiated, and what data would be contained in the reports.

Automatic terminal information service (ATIS). The automatic provision of current, routine information to arriving and departing aircraft throughout 24 hours or a specified portion thereof:

Data link-automatic terminal information service (D-ATIS). The provision of ATIS via data link.

Voice-automatic terminal information service (Voice-ATIS). The provision of ATIS by means of continuous and repetitive voice broadcasts.

Base turn. A turn executed by the aircraft during the initial approach between the end of the outbound track and the beginning of the intermediate or final approach track. The tracks are not reciprocal.

Calendar. Discrete temporal reference system that provides the basis for defining temporal position to a resolution of one day (ISO 19108*).

Change-over point. The point at which an aircraft navigating on an ATS route segment defined by reference to very high frequency Omni-directional radio ranges is expected to transfer its primary navigational reference from the facility behind the aircraft to the next facility ahead of the aircraft.

Clearance limit. The point to which an aircraft is granted an air traffic control clearance.

Conference communications. Communication facilities whereby direct speech conversation may be conducted between three or more locations simultaneously.

Control area. A controlled airspace extending upwards from a specified limit above the earth.

Controlled aerodrome. An aerodrome at which air traffic control service is provided to aerodrome traffic.

Controlled airspace. An airspace of defined dimensions within which air traffic control service is provided in accordance with the airspace classification.

Controlled flight. Any flight which is subject to an air traffic control clearance.

Controller-pilot data link communications (CPDLC). A means of communication between controller and pilot, using data link for ATC communications.

Control zone. A controlled airspace extending upwards from the surface of the earth to a specified upper limit.

Cruising level. A level maintained during a significant portion of a flight.

Cyclic redundancy check (CRC). A mathematical algorithm applied to the digital expression of data that provides a level of assurance against loss or alteration of data.

Part 14 - Air Traffic Services Rules and Standards

Danger area. An airspace of defined dimensions within which activities dangerous to the flight of aircraft may exist at specified times.

Data link communications. A form of communication intended for the exchange of messages via a data link.

quality. A degree or level of confidence that the data provided meets the requirements of the data user in terms of accuracy, resolution and integrity.

Datum. Any quantity or set of quantities that may serve as a reference or basis for the calculation of other quantities.

Declared capacity. A measure of the ability of the ATC system or any of its subsystems or operating positions to provide service to aircraft during normal activities. It is expressed as the number of aircraft entering a specified portion of airspace in a given period of time, taking due account of weather, ATC unit configuration, staff and equipment available, and any other factors that may affect the workload of the controller responsible for the airspace.

DETRESFA. The code word used to designate a distress phase.

Distress phase. A situation wherein there is reasonable certainty that an aircraft and its occupants are threatened by grave and imminent danger or require immediate assistance.

Downstream clearance. A clearance issued to an aircraft by an air traffic control unit that is not the current controlling authority of that aircraft.

Emergency phase. A generic term meaning, as the case may be, uncertainty phase, alert phase or distress phase.

Final approach. That part of an instrument approach procedure which commences at the specified final approach fix or point, or where such a fix or point is not specified,

- a) at the end of the last procedure turn, base turn or inbound turn of a racetrack procedure, if specified; or
- b) at the point of interception of the last track specified in the approach procedure; and ends at a point in the vicinity of an aerodrome from which:
 - 1) a landing can be made; or
 - 2) a missed approach procedure is initiated.

Flight crew member. A licensed crew member charged with duties essential to the operation of an aircraft during a flight duty period.

Flight information centre. A unit established to provide flight information service and alerting service.

Flight information region. An airspace of defined dimensions within which flight information service and alerting service are provided.

Part 14 - Air Traffic Services Rules and Standards

Flight information service. A service provided for the purpose of giving advice and information useful for the safe and efficient conduct of flights.

Flight level. A surface of constant atmospheric pressure which is related to a specific pressure datum, 1 013.2 hectopascals (hPa), and is separated from other such surfaces by specific pressure intervals.

Flight plan. Specified information provided to air traffic services units, relative to an intended flight or portion of a flight of an aircraft.

Forecast. A statement of expected meteorological conditions for a specified time or period, and for a specified area or portion of airspace.

Geodetic datum. A minimum set of parameters required to define location and orientation of the local reference system with respect to the global reference system/frame.

Gregorian calendar. Calendar in general use; first introduced in 1582 to define a year that more closely approximates the tropical year than the Julian calendar (ISO 19108*).

Height. The vertical distance of a level, a point or an object considered as a point, measured from a specified datum.

Human Factors principles. Principles which apply to aeronautical design, certification, training, operations and maintenance and which seek safe interface between the human and other system components by proper consideration to human performance.

Human performance. Human capabilities and limitations which have an impact on the safety and efficiency of aeronautical operations.

IFR. The symbol used to designate the instrument flight rules.

IFR flight. A flight conducted in accordance with the instrument flight rules.

IMC. The symbol used to designate instrument meteorological conditions.

INCERFA. The code word used to designate an uncertainty phase.

Incident. An occurrence, other than an accident, associated with the operation of an aircraft which affects or could affect the safety of operation.

Instrument flight procedure design service. A service established for the design, documentation, validation, maintenance and periodic review of instrument flight procedures necessary for the safety, regularity and efficiency of air navigation.

Instrument meteorological conditions (IMC). Meteorological conditions expressed in terms of visibility, distance from cloud, and ceiling, less than the minima specified for visual meteorological conditions.

Integrity (aeronautical data). A degree of assurance that an aeronautical data and its value has not been lost nor altered since the data origination or authorized amendment.

Part 14 - Air Traffic Services Rules and Standards

Integrity classification (aeronautical data). Classification based upon the potential risk resulting from the use of corrupted data. Aeronautical data is classified as:

- a) routine data: there is a very low probability when using corrupted routine data that the continued safe flight and landing of an aircraft would be severely at risk with the potential for catastrophe;
- b) essential data: there is a low probability when using corrupted essential data that the continued safe flight and landing of an aircraft would be severely at risk with the potential for catastrophe; and
- c) critical data: there is a high probability when using corrupted critical data that the continued safe flight and landing of an aircraft would be severely at risk with the potential for catastrophe.

International NOTAM office. An office designated by a State for the exchange of NOTAM internationally.

Level. A generic term relating to the vertical position of an aircraft in flight and meaning variously, height, altitude or flight level.

Manoeuvring area. That part of an aerodrome to be used for the take-off, landing and taxiing of aircraft, excluding aprons.

Meteorological office. An office designated to provide meteorological service for international air navigation.

Movement area. That part of an aerodrome to be used for the take-off, landing and taxiing of aircraft, consisting of the manoeuvring area and the apron(s).

Navigation specification. A set of aircraft and flight crew requirements needed to support performance-based navigation operations within a defined airspace. There are two kinds of navigation specifications:

Required navigation performance (RNP) specification. A navigation specification based on area navigation that includes the requirement for performance monitoring and alerting, designated by the prefix RNP, e.g. RNP 4, RNP APCH.

Area navigation (RNAV) specification. A navigation specification based on area navigation that does not include the requirement for performance monitoring and alerting, designated by the prefix RNAV, e.g. RNAV 5, RNAV 1.

NOTAM. A notice distributed by means of telecommunication containing information concerning the establishment, condition or change in any aeronautical facility, service, procedure or hazard, the timely knowledge of which is essential to personnel concerned with flight operations.

Obstacle. All fixed (whether temporary or permanent) and mobile objects, or parts thereof, that:

- a) are located on an area intended for the surface movement of aircraft; or

Part 14 - Air Traffic Services Rules and Standards

- b) extend above a defined surface intended to protect aircraft in flight; or
- c) stand outside those defined surfaces and that have been assessed as being a hazard to air navigation.

Operator. A person, organization or enterprise engaged in or offering to engage in an aircraft operation.

Performance-based communication (PBC). Communication based on performance specifications applied to the provision of air traffic services.

Performance-based navigation (PBN). Area navigation based on performance requirements for aircraft operating along an ATS route, on an instrument approach procedure or in a designated airspace.

Performance-based surveillance (PBS). Surveillance based on performance specifications applied to the provision of air traffic services.

Pilot-in-command. The pilot designated by the operator, or in the case of general aviation, the owner, as being in command and charged with the safe conduct of a flight.

Printed communications. Communications which automatically provide a permanent printed record at each terminal of a circuit of all messages which pass over such circuit.

Prohibited area. An airspace of defined dimensions, above the land areas or territorial waters of a State, within which the flight of aircraft is prohibited.

Radio navigation service. A service providing guidance information or position data for the efficient and safe operation of aircraft supported by one or more radio navigation aids.

Radiotelephony. A form of radio communication primarily intended for the exchange of information in the form of speech.

Reporting point. A specified geographical location in relation to which the position of an aircraft can be reported.

Required communication performance (RCP) specification. A set of requirements for air traffic service provision and associated ground equipment, aircraft capability, and operations needed to support performance-based communication.

Required surveillance performance (RSP) specification. A set of requirements for air traffic service provision and associated ground equipment, aircraft capability, and operations needed to support performance-based surveillance.

Rescue coordination centre. A unit responsible for promoting efficient organization of search and rescue services and for coordinating the conduct of search and rescue operations within a search and rescue region.

Part 14 - Air Traffic Services Rules and Standards

Restricted area. An airspace of defined dimensions, above the land areas or territorial waters of a State, within which the flight of aircraft is restricted in accordance with certain specified conditions.

Runway. A defined rectangular area on a land aerodrome prepared for the landing and take-off of aircraft.

Runway visual range (RVR). The range over which the pilot of an aircraft on the centre line of a runway can see the runway surface markings or the lights delineating the runway or identifying its centre line.

Safety management system (SMS). A systematic approach to managing safety, including the necessary organizational structures, accountabilities, policies and procedures.

SIGMET information. Information issued by a meteorological watch office concerning the occurrence or expected occurrence of specified en-route weather and other phenomena in the atmosphere that may affect the safety of aircraft operations.

Significant point. A specified geographical location used in defining an ATS route or the flight path of an aircraft and for other navigation and ATS purposes.

Special VFR flight. A VFR flight cleared by air traffic control to operate within a control zone in meteorological conditions below VMC.

Station declination. An alignment variation between the zero degree radial of a VOR and true north, determined at the time the VOR station is calibrated.

Taxiing. Movement of an aircraft on the surface of an aerodrome under its own power, excluding take-off and landing.

Terminal control area. A control area normally established at the confluence of ATS routes in the vicinity of one or more major aerodromes.

Track. The projection on the earth's surface of the path of an aircraft, the direction of which path at any point is usually expressed in degrees from North (true, magnetic or grid).

Traffic avoidance advice. Advice provided by an air traffic services unit specifying manoeuvres to assist a pilot to avoid a collision.

Traffic information. Information issued by an air traffic services unit to alert a pilot to other known or observed air traffic which may be in proximity to the position or intended route of flight and to help the pilot avoid a collision.

Transfer of control point. A defined point located along the flight path of an aircraft, at which the responsibility for providing air traffic control service to the aircraft is transferred from one control unit or control position to the next.

Part 14 - Air Traffic Services Rules and Standards

Transferring unit. Air traffic control unit in the process of transferring the responsibility for providing air traffic control service to an aircraft to the next air traffic control unit along the route of flight.

Uncertainty phase. A situation wherein uncertainty exists as to the safety of an aircraft and its occupants.

VFR. The symbol used to designate the visual flight rules.

VFR flight. A flight conducted in accordance with the visual flight rules.

Visual meteorological conditions (VMC). Meteorological conditions expressed in terms of visibility, distance from cloud, and ceiling, equal to or better than specified minima.

VMC. The symbol used to designate visual meteorological conditions.

Waypoint. A specified geographical location used to define an area navigation route or the flight path of an aircraft employing area navigation. Waypoints are identified as either:

Fly-by waypoint. A waypoint which requires turn anticipation to allow tangential interception of the next segment of a route or procedure, or

Flyover waypoint. A waypoint at which a turn is initiated in order to join the next segment of a route or procedure.

2 GENERAL

2.1 ESTABLISHMENT OF AUTHORITY

2.1.1 ECAA shall determine,, in accordance with the provisions of this ECARAS and for the territories over which they have jurisdiction, those portions of the airspace and those aerodromes where air traffic services will be provided. They shall thereafter arrange for such services to be established and provided in accordance with the provisions of this ECARAS, except that, by mutual agreement, ECAA may delegate to another State the responsibility for establishing and providing air traffic services in flight information regions, control areas or control zones extending over the territories of the former.

2.1.2 Those portions of the airspace over the high seas or in airspace of undetermined sovereignty where air traffic services will be provided shall be determined on the basis of regional air navigation agreements. ECAA having accepted the responsibility to provide air traffic services in such portions of airspace shall thereafter arrange for the services to be established and provided in accordance with the provisions of this ECARAS.

2.1.3 When it has been determined that air traffic services will be provided, ECAA shall designate the authority responsible for providing such services.

2.1.4 Where air traffic services are established, information shall be published as necessary to permit the utilization of such services.

2.2 OBJECTIVES OF THE AIR TRAFFIC SERVICES

2.2.1 The objectives of the air traffic services shall be to:

- a) Prevent collisions between aircraft.
- b) Prevent collisions between aircraft on the maneuvering area and obstructions on that area;
- c) Expedite and maintain an orderly flow of air traffic;
- d) Provide advice and information useful for the safe and efficient conduct of flights;

Part 14 - Air Traffic Services Rules and Standards

- e) Notify appropriate organizations regarding aircraft in need of search and rescue aid, and assist such organizations as required.

2.3 DIVISIONS OF THE AIR TRAFFIC SERVICES

The air traffic services shall comprise three services identified as follows:

- 2.3.1 The air traffic control service, to accomplish objectives a), b) and c) of 14.2.2; this service being divided in three parts as follow:

- a) Area control service: the provision of air traffic control service for controlled flights, except for those parts of such flights described in 14.2.3.1 b) and c), in order to accomplish objectives a) and c) of 14.2.2;
- b) Approach control service: the provision of air traffic control service for those parts of controlled flights associated with arrival or departure, in order to accomplish objectives a) and c) of 14.2.2;
- c) Aerodrome control service: the provision of air traffic control service for aerodrome traffic, except for those parts of flights described in 14.2.3.1 b), in order to accomplish objectives a), b) and c) of 14.2.2.

- 2.3.2 The flight information service, to accomplish objective d) of 14.2.2.

- 2.3.3 The alerting service, to accomplish objective e) of 14.2.2.

2.4 DETERMINATION OF THE NEED FOR AIR TRAFFIC SERVICES

- 2.4.1 The need for the provision of air traffic services shall be determined by consideration of the following:

- a) The types of air traffic involved;
- b) The density of air traffic;
- c) The meteorological conditions
- d) Such other factors as may be relevant.

- 2.4.2 The carriage of airborne collision avoidance systems (ACAS) by aircraft in a given area shall not be a factor in determining the need for air traffic services in that area.

2.5 DESIGNATION OF THE PORTIONS OF THE AIRSPACE AND CONTROLLED AERODROMES WHERE AIR TRAFFIC SERVICES WILL BE PROVIDED

Part 14 - Air Traffic Services Rules and Standards

2.5.1 When it has been determined that air traffic services will be provided in particular portions of the airspace or at particular aerodromes, then those portions of the airspace or those aerodromes shall be designated in relation to the air traffic services that are to be provided.

2.5.2 The designation of the particular portions of the airspace or the particular aerodromes shall be as follows:

2.5.2.1 Flight information regions. That portions of the airspace where it is determined that flight information service and alerting service will be provided has been designated as the Addis Ababa flight information regions.

2.5.2.2 Control areas and control zones

- a) Those portions of the airspace where it is determined that air traffic control service will be provided to IFR flights shall be designated as control areas or control zones.
 - i) Those portions of controlled airspace wherein it is determined that air traffic control service will also be provided to VFR flights shall be designated as Classes B, C, or D airspace.
- b) Where designated within Addis Ababa flight information region, control areas and control zones shall form part of that flight information region.

2.5.2.3 Controlled aerodromes. Those aerodromes where it is determined that air traffic control service will be provided to aerodrome traffic shall be designated as controlled aerodromes.

2.6 CLASSIFICATION OF AIRSPACES

2.6.1 ATS airspaces have been classified and designated in accordance with the following:

Class A. IFR flights only are permitted, all flights are provided with air traffic control service and are separated from each other.

Class B. IFR and VFR flights are permitted, all flights are provided with air traffic control service and are separated from each other.

Class C. IFR and VFR flights are permitted, all flights are provided with air traffic control service and IFR flights are separated from other IFR flights from VFR flights. VFR flights are separated from IFR flights and receive traffic information in respect of other VFR flights.

Class D. IFR and VFR flights are permitted and all flights are provided with air traffic control service, IFR flights are separated from other IFR flights and receive traffic information in respect of all other flights.

Class E. IFR and VFR flights are permitted; IFR flights are provided with air traffic control service and are separated from other IFR flights. All flights receive traffic information as far as is practical. Class E shall not be used for control zones.

Part 14 - Air Traffic Services Rules and Standards

Class F. IFR and VFR flights are permitted, all participating IFR flights receive an air traffic advisory service and all flights receive flight information service if requested. Class G. IFR and VFR flights are permitted and receive flight information service if requested.

Class G. IFR and VFR flights are permitted and receive flight information service if requested.

2.6.2 ECAA shall select those airspace classes appropriate to its needs.

2.6.3 The requirements for flights within each class of airspace shall be as shown in this ECARAS chapter 8 sub part four.

14.2.7 PERFORMANCE-BASED NAVIGATION (PBN) OPERATIONS

2.7.1 In applying performance-based navigation, navigation specifications shall be prescribed by ECAA. When applicable, the navigation specification(s) for designated areas, tracks or ATS routes shall be prescribed on the basis of regional air navigation agreements. In designating a navigation specification, limitations may apply as a result of navigation infrastructure constraints or specific navigation functionality requirements.

2.7.2 Performance-based navigation operations should be implemented as soon as practicable.

2.7.3 The prescribed navigation specification shall be appropriate to the level of communications, navigation and air traffic services provided in the airspace concerned.

2.8. PERFORMANCE-BASED COMMUNICATION (PBC) OPERATIONS

2.8.1 In applying performance-based communication (PBC), RCP specifications shall be prescribed by ECAA. When applicable, the RCP specification(s) shall be prescribed on the basis of regional air navigation agreements.

2.8.2 The prescribed RCP specification shall be appropriate to the air traffic services provided.

2.9 PERFORMANCE-BASED SURVEILLANCE(PBS) OPERATIONS

2.9.1 In applying performance-based surveillance (PBS), RSP specifications shall be prescribed by ECAA. When applicable, the RSP specification(s) shall be prescribed on the basis of regional air navigation agreements.

2.9.2 The prescribed RSP specification shall be appropriate to the air traffic services provided.

Part 14 - Air Traffic Services Rules and Standards

2.9.3 Where an RSP specification has been prescribed by States for performance-based surveillance, ATS units shall be provided with equipment capable of performance consistent with the prescribed RSP specification(s).

2.10 ESTABLISHMENT AND DESIGNATION OF THE UNITS PROVIDING AIR TRAFFIC SERVICES

The air traffic services shall be provided by unites established and designated as follows:

2.10.1 Flight information service and alerting service within Addis Ababa flight information region shall be given by the Addis Ababa Area Control center.

2.10.2 Air traffic control units have been established to provide air traffic control service, flight information service and alerting service within control areas, control zones and at controlled aerodromes.

2.11 SPECIFICATIONS FOR FLIGHT INFORMATION REGIONS, CONTROL AREAS AND CONTROL ZONES

2.11.1 The delineation of airspace, wherein air traffic services are to be provided, should be related to the nature of the route structure and the need for efficient service rather than to national boundaries.

2.11.2 Flight information regions

2.11.2.1 The Addis Ababa flight information region has been delineated to cover the whole of the air route structure to be served by it.

2.11.2.2 Addis Ababa flight information region includes all airspace within its lateral limits except as limited by an upper flight information region.

2.11.2.3 Where a flight information region is limited by an upper flight information region, the lower limit specified for the upper flight information region shall constitute the upper vertical limit of the flight information region and shall coincide with a VFR cruising level .

2.11.3 Control areas

2.11.3.1 Control area including, inter alia, airways and terminal control areas have been delineated so as to encompass sufficient airspace to contain the flight paths of those IFR flights or portions thereof to which it is desired to provide the applicable parts of the air traffic control service, taking into account the capabilities of the navigation aids normally in the area.

2.11.3.2. A lower limit of a control area has been established at a height above the ground or water of not less than 200m (700ft).

Part 14 - Air Traffic Services Rules and Standards

- a) The lower limit of a control area have been, when practicable and desirable in order to allow freedom of action for VFR flights below the control areas, have been established at a greater height than the minimum specified in 14.2.11.3.2.
- b) When the lower limit of a control area is above 900 m (3000 ft) MSL it should coincide with a VFR cruising level.

2.11.3.3 The upper limit of a control area has been established when either:

- a) Air traffic control service will not be provided above such upper limit; or
- b) The control area is situated below an upper control area, in which case the upper limit shall coincide with the lower limit of the upper control area.
When established, such upper limit shall coincide with a VFR cruising level .

2.11.4 FLIGHT INFORMATION REGIONS OR CONTROL AREAS IN THE UPPER AIRSPACE

2.11.4.1 Where it is desirable to limit the number of control areas through which high flying aircraft would otherwise have to operate, control area, as appropriate, have been delineated to include the upper airspace within the lateral limits of the Addis Ababa flight Information regions or control areas.

2.11.5 CONTROL ZONES

2.11.5.1 The lateral limits of control zones have been established to encompass at least those portions of the airspace, which are not within control areas, containing the paths of IFR flights arriving at and departing from aerodromes to be used under instrument meteorological conditions.

2.11.5.2 The lateral limits of a control zones extend to at least 9.3 km (5 NM) from the center of the aerodrome or aerodromes concerned in the directions from which approaches may be made.

2.11.5.3 If a control zone is located within the lateral limits of a control area, it shall extend upwards from the surface of the earth to at least the lower limit of the control area.

2.11.5.4 If a control zone is located outside of the lateral limits of a control area, an upper limit has been established.

2.11.5.5 If it is desired to establish the upper limit of a control zone at a level higher than the lower limit of the control area established above it, or if the control zone is located outside of the lateral limits of a control area, its upper limit has been established at a level which can easily be identified by pilots. When this limit is above 900 m (3000 ft) MSL it coincides with a VFR cruising level .

Part 14 - Air Traffic Services Rules and Standards

2.12 IDENTIFICATION OF AIR TRAFFIC SERVICES UNITS AND AIRSPACES

- 2.12.1 An area control centre or flight information centre should be identified by the name of a nearby town or city or geographic feature.
- 2.12.2 An aerodrome control tower or approach control unit have been identified by the name of the aerodrome at which they are located.
- 2.12.3 A control zone, control area or flight information region have been identified by the name of the unit having jurisdiction over such airspace.

2.13 ESTABLISHMENT AND IDENTIFICATION OF ATS ROUTES

- 2.13.1 When ATS routes are established, a protected airspace along each ATS route and a safe spacing between adjacent ATS routes have been provided.
- 2.13.2 When warranted by density, complexity or nature of the traffic, special routes should be established for use by low-level traffic, including helicopters operation to and from helidecks on the high seas. When determining the lateral spacing between such routes, account should be taken of the navigational means available and the navigation equipment carried on board helicopters.
- 2.13.3 ATS routes shall be identified by designators.
- 2.13.4 Designators for ATS routes other than standard departure and arrival routes have been selected in accordance with the principles set forth in chapter 8. Sub part one.
- 2.13.5 Standard departure and arrival routes and associated procedures have been identified in accordance with the principles set forth in chapter 8. Sub part three.

2.14 ESTABLISHMENT OF CHANGE-OVER POINTS

- 2.14.1 Change-over points should be established on ATS route segments defined by reference to very high frequency Omni directional radio ranges where this will assist accurate navigation along the route segments. The establishment of change-over points should be limited to route segments of 110 km (60 NM) or more, except where the complexity of ATS routes, the density of navigation aids or other technical and operational reasons warrant the establishment of change-over points on shorter route segments.
- 2.14.2 Unless otherwise established in relation to the performance of the navigation aids or frequency protection criteria, the change-over point on a route segment should be the mid-point between the facilities in the case of a straight route segment or the intersection of radials in the case of a route segment which changes direction between the facilities.

2.15 ESTABLISHMENT AND IDENTIFICATION OF SIGNIFICANT POINTS

Part 14 - Air Traffic Services Rules and Standards

- 2.15.1 Significant points have been established for the purpose of defining an ATS route and/or in relation to the requirements of air traffic services for information regarding the progress of aircraft in flight.
- 2.15.2 Significant points have been identified by designators.
- 2.15.3 Significant points shall be established and identified in accordance with the principles set forth in chapter 8. Sub part two.

2.16 ESTABLISHMENT AND IDENTIFICATION OF STANDARD ROUTES FOR TAXIING AIRCRAFT

- 2.16.1 Where necessary, standard routes for taxiing aircraft have been established on an aerodrome between runways, aprons and maintenance areas. Such routes are direct, simple and where practicable, designed to avoid traffic conflicts.
- 2.16.2 Standard routes for taxiing aircraft have been identified by designators distinctively different from those of the runways and ATS routes.

2.17 COORDINATION BETWEEN THE OPERATOR AND AIR TRAFFIC SERVICES

- 2.17.1 Air traffic services units, in carrying out their objectives, shall have due regard for the requirements of the operators consequent on their obligations as specified in part 8, and, if so required by the operators, shall make available to them or their designated representatives such information as may be available to enable them or their designated representatives to carry out their responsibilities.
- 2.17.2 When so requested by an operator, messages (including position reports) received by air traffic services units and relating to the operation of the aircraft services units and relating to the operation of the aircraft for which operational control service is provided by that operator shall, so far as practicable, be made available immediately to the operator or a designated representative in accordance with locally agreed procedures.

2.18 COORDINATION BETWEEN MILITARY AUTHORITIES AND AIR TRAFFIC SERVICES

- 2.18.1 The Air Navigation Services has established and maintains close cooperation with military authorities responsible for activities that may affect flights of civil aircraft.
- 2.18.2 Coordination of activities potentially hazardous to civil aircraft has been effected in accordance with 14.2.19
- 2.18.3 Arrangements have been made to permit information relevant to the safe and expeditious conduct of flights of civil aircraft to be promptly exchanged between air traffic services units and appropriate military units.

Part 14 - Air Traffic Services Rules and Standards

2.18.3.1 Air traffic services units, either routinely or on request, in accordance with locally agreed procedures, provide appropriate military units with pertinent flight plan and other data concerning flights of civil aircraft. In order to eliminate or reduce the need for interceptions, air traffic services authorities have designated areas or routes where the communications and position reporting apply to all flights to ensure that all pertinent data is available in appropriate air traffic services units specifically for the purpose of facilitating identification of civil aircraft.

2.18.3.2 Special procedures have been established in order to ensure that:

- a) Air traffic services units are notified if a military unit observes that an aircraft which is, or might be, a civil aircraft is approaching, or has entered, any area in which interception might become necessary;
- b) All possible efforts are made to conform the identify of the aircraft and to provide it with the navigational guidance necessary to avoid the need for interception.

2.19 COORDINATION OF ACTIVITIES POTENTIALLY HAZARDOUS TO CIVIL AIRCRAFT

2.19.1 The arrangements for activities potentially hazardous to civil aircraft, in the territory of Ethiopia shall be coordinated with Air Navigation Services. Coordination shall be effected early enough to permit timely promulgation of information regarding the activities in accordance with the provision of part 13.

2.19.1.1 If the ATS authority is not that of the ECAA where the organization planning the activities is located, initial coordination should be effected through the ATS authority responsible for the airspace over the State where the organization is located.

2.19.2 The objective of the coordination shall be to achieve the best arrangements which will avoid hazards to civil aircraft and minimize interference with the normal operations of such aircraft.

2.19.2.1 In determining these arrangements the following should be applied:

- a) The locations or areas, times and durations for the activities should be selected to avoid closure or realignment of established ATS routes, blocking of the most economic flight levels, or delays of scheduled aircraft operations, unless no other options exist;
- b) The size of the airspace designated for the conduct of the activities should be kept as small as possible;

Part 14 - Air Traffic Services Rules and Standards

c) *Direct communication between the appropriate ATS authority or, air traffic services unit and the organization or unit conducting the activities should be provided for use in the event that civil aircraft emergencies or other unforeseen circumstances require discontinuation of the activities.*

2.19.3 The appropriate ATS authorities shall be responsible for initiating the promulgation of information regarding the activities.

2.19.4 If activities potentially hazardous to civil aircraft take place on a regular or containing basis, special committees should be established as required to ensure that the requirements of all parties concerned are adequately coordinated.

2.19.5 Adequate steps shall be taken to prevent emission of laser beams from adversely affecting flight operations.

2.19.6 In order to provide added airspace capacity and to improve efficiency and flexibility of aircraft operations, ECAA should establish procedures providing for a flexible use of airspace reserved for military or other special activities. The procedures should permit all airspace users to have safe access to such reserved airspace.

2.20 AERONAUTICAL DATA

2.20.1 Determination and reporting of air traffic services related aeronautical data shall be in accordance with the accuracy and integrity classification required to meet the needs of the end-user of aeronautical data..

2.20.2 Digital data error detection techniques shall be used during the transmission and /or storage of aeronautical data and digital data sets.

2.21 COORDINATION BETWEEN METEOROLOGICAL AND AIR TRAFFIC SERVICES AUTHORITY

2.21.1 To ensure that aircraft receive the most up-to-date meteorological information for aircraft operations, arrangements shall be made, where necessary, between meteorological office and air traffic services units for air traffic services personnel:

a) In addition to using indicating instruments, to report, if observed by air traffic services personnel or communicated by aircraft, such other meteorological elements as may be agreed upon;

b) To report as soon as possible to the associated meteorological office meteorological phenomena of operational significance, if observed by air traffic services personnel or communicated by aircraft, which have not been included in the aerodrome meteorological report;

c) To report as soon as possible to the associated meteorological office pertinent information concerning pre-eruption volcanic activity, volcanic eruptions and information concerning volcanic ash cloud. In addition, area control centers and

Part 14 - Air Traffic Services Rules and Standards

flight information centers shall report the information to the associated meteorological watch office and volcanic ash advisory centers (VAACs).

- 2.21.2 Close coordination shall be maintained between area control centers, flight information centers and associated meteorological watch offices to ensure that information on volcanic ash included in NOTAM and SIGMET messages is consistent.

2.22 COORDINATION BETWEEN AERONAUTICAL INFORMATION SERVICES AND AIR TRAFFIC SERVICES AUTHORITIES

- 2.22.1 To ensure that aeronautical information services units obtain information to enable them to provide up-to-date pre-flight information and to meet the need for in-flight information, arrangements shall be made between aeronautical information services and air traffic services units responsible for air traffic services to report to the responsible aeronautical information services unit, with a minimum of delay:

- a) Information on aerodrome conditions;
- b) The operational status of associated facilities, services and navigation aids within their area of responsibility;
- c) The occurrence of volcanic activity observed by air traffic services personnel or reported by aircraft; and
- d) Any other information considered to be of operational significance.

- 2.22.2 Before introducing changes to the air navigation system, due account shall be taken by the services responsible for such changes of the time needed by the aeronautical information service for the preparation, production and issuance of relevant material for promulgation. To ensure timely provision of the information to the aeronautical information service, close coordination between those services concerned is therefore required.

- 2.22.3 Of particular importance are changes to aeronautical information that affect charts and/or computer-based navigation systems which qualify to be notified by the Aeronautical Information Regulation and Control (AIRAC) system, as specified in Part 13, Chapter 6. The predetermined, internationally agreed AIRAC effective dates shall be observed by the responsible air traffic services when submitting the raw information/ data to aeronautical information services.

- 2.22.4 The air traffic services responsible for the provision of raw aeronautical information data to the aeronautical information services shall do so while taking into account accuracy and integrity requirements necessary to meet the needs of the end –user of aeronautical data.

2.23 MINIMUM FLIGHT ALTITUDES

- 14.2.23.1 Minimum flight altitudes have been determined and promulgated by ECAA for each ATS route and control area over Ethiopian territory. The minimum flight altitudes determined shall provide a minimum clearance above the controlling obstacle located within the areas concerned.

2.24 SERVICE TO AIRCRAFT IN THE EVENT OF AN EMERGENCY

- 2.24.1 An aircraft known or believed to be in a state of emergency, including being subjected to unlawful interference, shall be given maximum consideration, assistance and priority over other aircraft as may be necessitated by the circumstances. *To indicate that it is in a state of emergency, an aircraft equipped with an appropriate data link capability and/or an SSR transponder might operate the equipment as follows:*

- a) on Mode A, Code 7700; or (IS NOTE INCLUDED IN REGULATION)*
- b) on Mode A, Code 7500, to indicate specifically that it is being subjected to unlawful interference; and/or*
- c) Activate the appropriate emergency and/or urgency capability of ADS-B or ADS-C; and/or*
- d) Transmit the appropriate emergency message via CPDLC.*

- 2.24.1.1 In communications between ATS units and aircraft in the event of an emergency, Human Factors principles should be observed.

- 2.24.2 When an occurrence of unlawful interference with an aircraft takes place or is suspected, ATS units shall attend promptly to requests by the aircraft. Information pertinent to the safe conduct of the flight shall continue to be transmitted and necessary action shall be taken to expedite the conduct of all phases of the flight, especially the safe landing of the aircraft.

- 2.24.3 When an occurrence of unlawful interference with an aircraft takes place or is suspected, ATS units shall, in accordance with locally agreed procedures, immediately inform the appropriate authority designated by the ECAA and exchange necessary information with the operator or its designated representative.

2.25 IN-FLIGHT CONTINGENCIES

2.25.1 STRAYED OR UNIDENTIFIED AIRCRAFT

- 2.25.1.1 As soon as an air traffic services unit becomes aware of a strayed aircraft it shall take all necessary steps as outlined in 2.25.1.1.a) and 2.25.1.1.b) to assist the aircraft and to safeguard its flight.

- a) If the aircraft's position is not known, the air traffic services unit shall:

Part 14 - Air Traffic Services Rules and Standards

- i) Attempt to establish two-way communication with the aircraft, unless such communication already exists;
 - ii) Use all available means to determine its position;
 - iii) Inform other ATS units into whose area the aircraft may have strayed or may stray, taking into account all the factors which may have affected the navigation of the aircraft in the circumstances;
 - iv) Inform, in accordance with locally agreed procedures, appropriate military units and provide them with pertinent flight plan and other data concerning strayed aircraft;
 - v) Request from the units referred to in c) and d) and from other aircraft in flight every assistance in establishing communication with the aircraft and determining its position;
- b) When the aircraft's position is established, the air traffic services unit shall:
- i) Advise the aircraft of its position and corrective action to be taken; and
 - ii) Provide, as necessary, other ATS units and appropriate military units with relevant information concerning the strayed aircraft and any advice given to that aircraft.

2.25.1.2 As soon as an air traffic service unit becomes aware of an unidentified aircraft in its area, it shall endeavor to establish the identity of the aircraft whenever this is necessary for the provision of air traffic services or required by the appropriate military authorities in accordance with locally agreed procedures. To this end, the air traffic services unit shall take such of the following steps as are appropriate in the circumstances:

- a) Attempt to establish two-way communication with the aircraft;
 - b) Inquire of the air traffic services units within the flight information region about the flight and request their assistance in establishing two-way communication with the aircraft;
 - c) Inquire of air traffic services units serving the adjacent flight information regions about the flight and request their assistance in establishing two-way communication with the aircraft.
 - d) Attempt to obtain information from other aircraft in the area.
- i) The air traffic services unit shall, as necessary, inform the appropriate military unit as soon as the identity of the aircraft has been established.

2.25.1.3 The ATS unit considers that a strayed or unidentified aircraft may be the subject of unlawful interference, the appropriate authority designated by the ECAA shall immediately be informed, in accordance with locally agreed procedures.

2.25.2 INTERCEPTION OF CIVIL AIRCRAFT

Part 14 - Air Traffic Services Rules and Standards

- 2.25.2.1 As soon as an air traffic services unit learns that an aircraft is being intercepted in its area of responsibility, it shall take such of the following steps as are appropriate in the circumstances:
- a) Attempt to establish two-way communication with the intercepted aircraft via any means available, including the emergency radio frequency 121.5 MHz, unless such communication already exists;
 - b) Inform the pilot of the intercepted aircraft of the interception;
 - c) Establish contact with the intercept control unit maintaining two-way communication with the intercepting aircraft and provide it with available information concerning the aircraft;
 - d) Relay messages between the intercepting aircraft or the intercept control unit and the intercepted aircraft, as necessary;
 - e) In close coordination with the intercept control unit take all necessary steps to ensure the safety of the intercepted aircraft;
 - f) Inform ATS units serving adjacent flight information regions if it appears that the aircraft has strayed from such adjacent flight information regions.
- 2.25.2.2 As soon as an air traffic services unit learns that an aircraft is being intercepted outside its area of responsibility, it shall take such of the following steps as are appropriate in the circumstances:
- a) Inform the ATS unit serving the airspace in which the interception is taking place, providing this unit with available information that will assist in identifying the aircraft and requesting it to take action in accordance with 14.2.25.2.1;
 - b) Relay messages between the intercepted aircraft and the appropriate ATS unit, the intercept control unit or the intercepting aircraft.

2.26 TIME IN AIR TRAFFIC SERVICES

- 2.26.1 Air traffic services units shall use Coordinated Universal Time (UTC) and shall express the time in hours and minutes and, when required, seconds of the 24-hour day beginning at midnight.
- 2.26.2 Air traffic services units shall be equipped with clocks indicating the time in hours, minutes and seconds, clearly visible from each operating position in the unit concerned.
- 2.26.3 Air traffic services unit clocks and other time recording devices shall be checked as necessary to ensure correct time to within plus or minus 30 seconds of UTC. Wherever data link communications are utilized by an air traffic services unit, clocks and other time-recording devices shall be checked as necessary to ensure correct time to within 1 second of UTC.

Part 14 - Air Traffic Services Rules and Standards

2.26.4 The correct time shall be obtained from a standard time station or, if not possible, from another unit which has obtained the correct time from such station.

2.26.5 Aerodrome control towers shall, prior to an aircraft taxiing for take-off, provide the pilot with the correct time, unless arrangements have been made for the pilot to obtain it from other sources. Air traffic services units shall, in addition, provide aircraft with the correct time on request. Time checks shall be given to the nearest half minute.

2.27 ESTABLISHMENT OF REQUIREMENTS FOR CARRIAGE AND OPERATION OF PRESSURE-ALTITUDE REPORTING TRANSPONDERS

2.27.1 ECAA shall establish requirements for carriage and operation of pressure- altitude reporting transponders within defined portions of airspace.

2.28 FATIGUE MANAGEMENT

2.28.1 ECAA shall establish regulations for the purpose of managing fatigue in the provision of air traffic control services. These regulations shall be based upon scientific principles, knowledge and operational experience, with the aim of ensuring that air traffic controllers perform at an adequate level of alertness. To that aim, ECAs shall establish:

- a) regulations that prescribe scheduling limits in accordance with 8.5; and
- b) where authorizing air traffic services providers to use a fatigue risk management system (FRMS) to manage fatigue, FRMS regulations in accordance with 8.6.

2.28.2 ECAA shall require that the air traffic services provider, for the purposes of managing its fatigue-related safety risks, establish one of the following:

- a) air traffic controller schedules commensurate with the service(s) provided and in compliance with the prescriptive limitation regulations established by the ECAA in accordance with 2.28.1 a); or
- b) an FRMS, in compliance with regulations established by the ECAA in accordance with 2.28.1 b), for the provision of all air traffic control services; or
- c) an FRMS, in compliance with regulations established by the ECAA in accordance with 2.28.1 b), for a defined part of its air traffic control services in conjunction with schedules in compliance with the prescriptive limitation regulations established by the ECAA in accordance with 2.28.1 a) for the remainder of its air traffic control services.

2.28.3 Where the air traffic services provider complies with prescriptive limitation regulations in the provision of part or all of its air traffic control services in accordance with 2.28.2 a), the ECAA:

- a) shall require evidence that the limitations are not exceeded and that non-duty period requirements are met;

Part 14 - Air Traffic Services Rules and Standards

- b) shall require that the air traffic services provider familiarize its personnel with the principles of fatigue management and its policies with regard to fatigue management;
- c) shall establish a process to allow variations from the prescriptive limitation regulations to address any additional risks associated with sudden, unforeseen operational circumstances; and
- d) may approve variations to these regulations using an established process in order to address strategic operational needs in exceptional circumstances, based on the air traffic services provider demonstrating that any associated risk is being managed to a level of safety equivalent to, or better than, that achieved through the prescriptive fatigue management regulations.

2.28.4 Where an air traffic services provider implements an FRMS to manage fatigue-related safety risks in the provision of part or all of its air traffic control services in accordance with 2.28.2 b), the ECAA shall:

- a) require the air traffic services provider to have processes to integrate FRMS functions with its other safety management functions; and
- b) approve an FRMS, according to a documented process, that provides a level of safety acceptable to the ECAA.

2.29 SAFETY MANAGEMENT

Any significant safety-related change to the ATS system, including the implementation of a reduced separation minimum or a new procedure, shall only be effected after a safety assessment has demonstrated that an acceptable level of safety will be met and users have been consulted. When appropriate, the responsible authority shall ensure that adequate provision is made for post-implementation monitoring to verify that the defined level of safety continues to be met.

2.30 COMMON REFERENCE SYSTEMS

2.30.1 Horizontal reference system

World Geodetic System — 1984 (WGS-84) shall be used as the horizontal (geodetic) reference system for air navigation.

Reported aeronautical geographical coordinates (indicating latitude and longitude) shall be expressed in terms of the WGS-84 geodetic reference datum.

2.30.2 Vertical reference system

Mean sea level (MSL) datum, which gives the relationship of gravity-related height (elevation) to a surface known as the geoid, shall be used as the vertical reference system for air navigation.

2.30.3 Temporal reference system

Part 14 - Air Traffic Services Rules and Standards

2.30.3.1 The Gregorian calendar and Coordinated Universal Time (UTC) shall be used as the temporal reference system for air navigation.

2.30.3.2 When a different temporal reference system is used, this shall be indicated in GEN 2.1.2 of the Aeronautical Information Publication (AIP).

2.31 LANGUAGE PROFICIENCY

2.31.1 An air traffic services provider shall ensure that air traffic controllers speak and understand the language(s) used for radiotelephony communications as Specified in ECARS part 2.

2.31.2 Except when communications between air traffic control units are conducted in a mutually agreed language, the English language shall be used for such communications.

2.32 CONTINGENCY ARRANGEMENTS

2.32.1 Air traffic services authorities shall develop and promulgate contingency plans for implementation in the event of disruption, or potential disruption, of air traffic services and related supporting services in the airspace for which they are responsible for the provision of such services. Such contingency plans shall be developed with the assistance of ICAO as necessary, in close coordination with the air traffic services authorities responsible for the provision of services in adjacent portions of airspace and with airspace users concerned.

2.33 Identification and delineation of prohibited, restricted and danger areas

2.33.1 Each prohibited area, restricted area, or danger area established by ECAA shall, upon initial establishment, be given an identification and full details shall be promulgated.

2.33.2 The identification so assigned shall be used to identify the area in all subsequent notifications pertaining to that area.

2.33.3 The identification shall be composed of a group of letters and figures as follows:

- a) nationality letters for location indicators assigned to the State or territory which has established the airspace;
- b) a letter P for prohibited area, R for restricted area and D for danger area as appropriate; and
- c) a number, unduplicated within the State or territory concerned.

2.33.4 To avoid confusion, identification numbers shall not be reused for a period of at least one year after cancellation of the area to which they refer.

Part 14 - Air Traffic Services Rules and Standards

2.33.5 *When a prohibited, restricted or danger area is established, the area should be as small as practicable and be contained within simple geometrical limits, so as to permit ease of reference by all concerned.*

2.34 **INSTRUMENT FLIGHT PROCEDURE DESIGN SERVICE**

ECAA shall ensure that an instrument flight procedure design service is in place in accordance chapter 8. Sub part eight.

3. AIR TRAFFIC CONTROL SERVICE

3.1 APPLICATION

Air traffic control service shall be provided:

- a) To all IFR flights in airspace classes A, C, D and E;
- b) To all VFR flights in airspace classes C and D;
- c) To all special VFR flights;
- d) To all aerodrome traffic at controlled aerodromes.

3.2 PROVISION OF AIR TRAFFIC CONTROL SERVICE

The parts of air traffic control service described in 3.3.1 shall be provided by the various units as follows:

- a) Area control service:
 - 1) By an area control center;
 - 2) by the unit providing approach control service in a control zone or in a control area of limited extent which is designated primarily for the provision of approach control service and where no area control centre is established
- b) Approach control service:
 - 1) By an aerodrome control tower or area control center when it is necessary or desirable to combine under the responsibility of one unit the functions of the approach control service with those of the aerodrome control service or the area control service;
 - 2) By an approach control unit when it is necessary or desirable to establish a separate unit.
- c) Aerodrome control service: by an aerodrome control tower.

3.3 OPERATION OF AIR TRAFFIC CONTROL SERVICE

3.3.1 In order to provide air traffic control service, an air traffic control unit shall:

- a) be provided with information on the intended movement of each aircraft, or variations there from, and with current information on the actual progress of each aircraft;
- b) Determine from the information received, the relative positions of known aircraft to each other;

Part 14 - Air Traffic Services Rules and Standards

- c) Issue clearances and information for the purpose of preventing collision between aircraft under its control and of expediting and maintaining an orderly flow of traffic;
 - d) Coordinate clearances as necessary with other units:
 - 1) Whenever an aircraft might otherwise conflict with traffic operated under the control of such other units;
 - 2) Before transferring control of an aircraft to such other units.
- 3.3.2 Information on aircraft movements, together with a record of air traffic control clearances issued to such aircraft, shall be so displayed as to permit ready analysis in order to maintain an efficient flow of air traffic with adequate separation between aircraft.
- 3.3.3 Air traffic control units should be equipped with devices that record background communication and the aural environment at air traffic controller work stations, capable of retaining the information recorded during at least the last twenty-four hours of operation.
- 3.3.4 Clearances issued by air traffic control units shall provide separation:
- a) Between all flights in airspace Classes A and B;
 - b) Between IFR flights in airspace Classes C, D and E;
 - c) Between IFR flights and VFR flights in airspace Class C;
 - d) Between IFR flights and special VFR flights;
 - e) Between special VFR flights when so prescribed by the appropriate ATS authority, except that, when requested by an aircraft and if so prescribed by the appropriate ATS authority for the cases listed under b) above in airspace Classes D and E, a flight may be cleared without separation being so provided in respect of a specific portion of the flight conducted in visual meteorological conditions.
- 3.3.5 Separation by an air traffic control unit shall be obtained by at least one of the following:
- a) Vertical separation, obtained by assigning different levels selected from:
 - 1) The appropriate table of cruising levels.
 - 2) A modified table of cruising levels, when so prescribed in accordance with ECARS Part 8 for flight above FL 410,
 - b) Horizontal separation, obtained by providing:

Part 14 - Air Traffic Services Rules and Standards

- 1) Longitudinal separation, by maintaining an interval between aircraft operating along the same, converging or reciprocal tracks, expressed in time or distance; or
 - 2) lateral separation, by maintaining aircraft on different routes or in different geographical areas;
- c) Composite separation, consisting of a combination of vertical separation and one of the other forms of separation contained in b) above, using minima for each which may be lower than, but not less than half of, those used for each of the combined elements when applied individually. Composite separation shall only be applied on the basis of regional air navigation agreements.

3.3.5.1 For all airspace where a reduced vertical separation minimum of 300 m (1 000 ft) is applied between FL 290 and FL 410 inclusive, a programme shall be instituted, on a regional basis, for monitoring the height-keeping performance of aircraft operating at these levels, in order to ensure that the continued application of this vertical separation minimum meets the safety objectives. The scope of regional monitoring programmes shall be adequate to conduct analyses of aircraft group performance and evaluate the stability of altimetry system error.

3.3.5.2 Where RCP/RSP specifications are applied, programmes shall be instituted for monitoring the performance of the infrastructure and the participating aircraft against the appropriate RCP and/or RSP specifications, to ensure that operations in the applicable airspace continue to meet safety objectives. The scope of monitoring programmes shall be adequate to evaluate communication and/or surveillance performance, as applicable.

3.3.5.3 Arrangements should be put in place, through interregional agreement, for the sharing between regions of data and/or information from monitoring programmes.

3.4 SEPARATION MINIMA

3.4.1 The selection of separation minima for application within a given portion of airspace shall be as follows:

- a) The separation minima shall be selected from those prescribed by the provisions of the PANS-ATM and the Regional Supplementary Procedures as applicable under the prevailing circumstances except that, where types of aids are used or circumstances prevail which are not covered by current ICAO provisions, other separation minima shall be established as necessary by:
 - 1) Air Navigation Department, following consultation with operators, for routes or portions of routes contained within the sovereign airspace of Ethiopia;
 - 2) Regional air navigation agreements for routes or portions of routes contained within airspace over the high seas or over areas of undetermined sovereignty.

Part 14 - Air Traffic Services Rules and Standards

b) The selection of separation minima shall be made in consultation between the appropriate ATS authorities responsible for the provision of air traffic services in neighboring airspace when:

- 1) Traffic will pass from one into the other of the neighboring airspaces;
- 2) Routes are closer to the common boundary of the neighboring airspaces than the separation minima applicable in the circumstances.

3.4.2 Details of the selected separation minima and of their areas of application shall be notified:

- a) To the ATS units concerned; and
- b) To pilots and operators through aeronautical information publications, where separation is based on the use by aircraft of specified navigation aids or specified navigation techniques.

3.5 RESPONSIBILITY FOR CONTROL

3.5.1 Responsibility for control of individual flights

A controlled flight shall be under the control of only one air traffic control unit at any given time.

3.5.2 Responsibility for control of within a given block of airspace

3.5.2.1 Responsibility for the control of all aircraft operating within a given block of airspace shall be vested in a single air traffic control unit. However, control of an aircraft or groups of aircraft may be delegated to other air traffic control units provided that coordination between all air traffic control units concerned is assured.

3.6 TRANSFER OF RESPONSIBILITY FOR CONTROL

3.6.1 **PLACE OR TIME OF TRANSFER**

The responsibility for the control of an aircraft shall be transferred from one air traffic control unit to another as follows:

3.6.1.1 between two units providing area control service. The responsibility for the control of an aircraft shall be transferred from a unit providing area control service in a control area to the unit providing area control service in an adjacent control area at the time of crossing the common control area boundary as estimated by the area control center having control of the aircraft or at such other point or time as has been agreed between the two units.

3.6.1.2 Between a units providing area control service and a unit providing approach control service. The responsibility for the control of an aircraft shall be transferred

Part 14 - Air Traffic Services Rules and Standards

from a unit providing area control service to a unit providing approach control service, and vice versa, at a point or time agreed between the two units.

3.6.1.3 Between a unit providing approach control service and an aerodrome control tower

i) Arriving aircraft. The responsibility for the control of an arriving aircraft shall be transferred from the unit providing approach control service to the aerodrome control tower, when the aircraft:

a) is in the vicinity of the aerodrome, and:

- 1) It is considered that approach and landing will be completed in visual reference to the ground, or
- 2) It has reached uninterrupted visual meteorological conditions, or

b) is at a prescribed point or level, as specified in letters of agreement or ATS unit instructions: or

c) has landed.

ii) Departing aircraft. The responsibility for control of a departing aircraft shall be transferred from the aerodrome control tower to the unit providing approach control service:

a) when visual meteorological conditions prevail in the vicinity of the aerodrome:

- 1) Prior to the time the aircraft leaves the vicinity of the aerodrome, or
- 2) Prior to the aircraft entering instrument meteorological conditions, or
- 3) At a prescribed point or level, as specified in letters of agreement or ATS unit instructions;

b) When instrument meteorological conditions prevail at the aerodrome:

- 1) Immediately after the aircraft is airborne, or
- 2) At a prescribed point or level, as specified in letters of agreement or ATS unit instructions.

3.6.1.4 between control sectors/positions within the same air traffic control unit

The responsibility for control of an aircraft shall be transferred from one control sector/position to another control sector/ position within the same air traffic control unit at a point, level or time, as specified in ATS unit instructions.

Part 14 - Air Traffic Services Rules and Standards

3.6.2 COORDINATION OF TRANSFER

3.6.2.1 Responsibility for control of an aircraft shall not be transferred from one air traffic control unit to another without the consent of the accepting control unit, which shall be obtained in accordance with 3.6.2.2, and 3.6.2.3.

3.6.2.2 The transferring control unit shall communicate to the accepting control unit the appropriate parts of the current flight plan and any control information pertinent to the transfer requested.

- a) Where transfer of control is to be effected using radar or ADS-B data, the control information pertinent to the transfer shall include information regarding the position and, if required, the track and speed of the aircraft, as observed by radar or ADS-B immediately prior to the transfer.
- b) Where transfer of control is to be effected using ADS-C data, the control information pertinent to the transfer shall include the four-dimensional position and other information as necessary

3.6.2.3 The accepting control unit shall:

- a) Indicate its ability to accept control of the aircraft on the terms specified by the transferring control unit, unless by prior agreement between the two units concerned, the absence of any such indications is understood to signify acceptance of the terms specified, or indicate any necessary changes thereto; and
- b) Specify any other information or clearance for a subsequent portion of the flight, which it requires the aircraft to have at the time of transfer.

3.6.2.4 The accepting control unit shall notify the transferring control unit when it has established two-way voice and/or data link communications with and assumed control of the aircraft concerned, unless otherwise specified by agreement between the two control units concerned. Data link not implemented.

3.6.2.5 Applicable coordination procedures, including transfer of control points, shall be specified in letters of agreement and ATS unit instructions as appropriate.

3.7 AIR TRAFFIC CONTROL CLEARANCES

Air traffic control clearances shall be based solely on the requirements for providing air traffic control service.

3.7.1 Contents of clearances

3.7.1.1 An air traffic control clearance shall indicate:

- a) Aircraft identification as shown in the flight plan;
- b) Clearance limit;
- c) Route of flight;

Part 14 - Air Traffic Services Rules and Standards

- d) Level(s) of flight for the entire route or part thereof and changes of levels if required;
- e) Any necessary instructions or information on other matters such as approach or departure maneuvers, communications and the time of expiry of the clearance.

3.7.1.2 Standard departure and arrival routes and associated procedures should be established when necessary to facilitate:

- a) The safe, orderly and expeditious flow of air traffic;
- b) The description of the route and procedure in air traffic control clearances.

3.7.2 CLEARANCES FOR TRANSONIC FLIGHT

3.7.2.1 The air traffic control clearance relating to the transonic acceleration phase of a supersonic flight shall extend at least to the end of that phase.

3.7.2.2 The air traffic control clearance relating to the deceleration and descent of an aircraft from supersonic cruise to subsonic flight should provide for uninterrupted descent, at least during the transonic phase.

3.7.3 Read-back of clearances and safety-related information

3.7.3.1 The flight crew shall read back to the air traffic controller safety –related parts of ATC clearances and instructions which are transmitted by voice. The following items shall always be read back:

- a) ATC route clearances;
 - b) Clearances and instructions to enter, land on, take off on, hold short of, cross and backtrack on any runway; and
 - c) Runway-in-use, altimeter settings, SSR codes , level instructions, heading and speed instructions and, whether issued by the controller or contained in ATIS broadcasts, transition levels,
- i) Other clearances of instructions, including conditional clearances, shall be read back or acknowledged in a manner to clearly indicate that they have been understood and will be complied with.
 - ii) The controller shall listen to the read-back to ascertain that the clearance or instruction has been correctly acknowledged by the flight crew and shall take immediate action to correct any discrepancies revealed by the read-back.

3.7.3.2 Unless specified by the appropriate ATS authority, voice read-back of CPDLC messages shall not be required.

3.7.4 COORDINATION OF CLEARANCES

Part 14 - Air Traffic Services Rules and Standards

An air traffic control clearance shall be coordinated between air traffic control units to cover the entire route of an aircraft or a specified portion thereof as follows.

3.7.4.1 An aircraft shall be cleared for the entire route to the aerodrome of first intended landing:

- a) When it has been possible, prior to departure, to coordinate the clearance between all the units under whose control the aircraft will come; or
- b) When there is reasonable assurance that prior coordination will be effected between those units under whose control the aircraft will subsequently come.

3.7.4.2 When coordination as in 3.7.4.1 has not been achieved or is not anticipated, the aircraft shall be cleared only to that point where coordination is reasonably assured; prior to reaching such point, or at such point, the aircraft shall receive further clearance, holding instructions being issued as appropriate.

- a) When prescribed appropriate ATS authority, aircraft shall contact a downstream air traffic control unit, for the purpose of receiving a downstream clearance prior to the transfer of control point.
 - i) Aircraft shall maintain the necessary two-way communication with the current air traffic control unit whilst obtaining a downstream clearance.
 - ii) A clearance issued as a downstream clearance shall be clearly identifiable as such to the pilot.
 - iii) Unless coordinated, downstream clearances shall not affect the aircraft's original flight profile in any air space, other than that of the air traffic control unit responsible for the delivery of the downstream clearance.
 - iv) Where practicable, and where data link communications are used to facilitate downstream clearance delivery, two-way voice communications between the pilot and the air traffic control unit providing the downstream clearance should be available.

3.7.4.3 When an aircraft intends to depart from an aerodrome within a control area to enter another control area within a period of thirty minutes, or such other specific period of time as has been agreed between the area control centers concerned, coordination with the subsequent area control centre shall be effected prior to issuance of the departure clearance.

3.7.4.4 When an aircraft intends to leave a control area for flight outside controlled airspace, and will subsequently re-enter the same or another control area, a clearance from point of departure to the aerodrome of first intended landing may be issued. Such clearance or revisions thereto shall apply only to those portions of the flight conducted within controlled airspace.

3.7.5 **AIR TRAFFIC FLOW MANAGEMENT**

Part 14 - Air Traffic Services Rules and Standards

- 3.7.5.1 Air traffic flow management (ATFM) shall be implemented for airspace where air traffic demand at times exceeds, or is expected to exceed, the declared capacity of the air traffic control services concerned.
- 3.7.5.2 Air traffic flow management (ATFM) should be implemented on the basis of regional air navigation agreements or, if appropriate, through multilateral agreements. Such agreements should make provision for common procedures and common methods of capacity determination.
- 3.7.5.3 When it becomes apparent to an ATC unit that traffic additional to that already accepted cannot be accommodated within a given period of time at a particular location or in a particular area, or can only be accommodated at a given rate, that unit shall so advise the ATFM unit, when such is established, as well as, when appropriate, ATS units concerned. Flight crews of aircraft destined to the location or area in question and operators concerned shall also be advised of the delays expected or the restrictions that will be applied.

3.8. CONTROL OF PERSONS AND VEHICLES AT AERODROMES

- 3.8.1 The movement of persons or vehicles including towed aircraft on the manoeuvring area of an aerodrome shall be controlled by the aerodrome control tower as necessary avoid hazard to them or to aircraft landing, taxiing or taking off.
- 3.8.2 In conditions where low visibility procedures are in operation:
- a) Persons and vehicles operating on the manoeuvring area of an aerodrome shall be restricted to the essential minimum, and particular regard shall be given to the requirements to protect the ILS/MLS sensitive area(s) when Category II or Category III precision instrument operations are in progress;
 - b) Subject to the provisions in 3.8.3, the minimum separation between vehicles and taxiing aircraft shall be as prescribed by the appropriate ATS authority taking into account the aids available;
 - c) When mixed ILS and MLS Category II or Category III precision instrument operations are taking place to the same runway continuously, the more restrictive ILS or MLS critical and sensitive areas shall be protected.
- 3.8.3 Emergency vehicles proceeding to the assistance of an aircraft in distress shall be afforded priority over all other surface movement traffic.
- 3.8.4 Subject to the provisions in 3.8.3 vehicles on the manoeuvring area shall be required to comply with the following rules:
- a) Vehicles and vehicles towing aircraft shall give way to aircraft which are landing, taking off or taxiing;
 - b) Vehicles shall give way to other vehicles towing aircraft;

- c) Vehicles shall give way to other vehicles in accordance with ATS unit instructions;
- d) Notwithstanding the provisions of a), b) and c), vehicles and vehicles towing aircraft shall comply with instructions issued by the aerodrome control tower.

3.9 PROVISION OF RADAR AND ADS-B

Radar and ADS-B ground systems should provide for the display of safety-related alerts and warnings, including conflict alert, conflict prediction, minimum safe altitude warning and unintentionally duplicated SSR codes.

3.10 USE OF SURFACE MOVEMENT RADAR (SMR)

In the absence of visual observation of all or part of the manoeuvring area or to supplement visual observation, surface movement radar (SMR) provided in accordance with the provisions of ECARAS PART 12, or other suitable surveillance equipment, should be utilized to:

- a) Monitor the movement of aircraft and vehicles on the manoeuvring area;
- b) Provide directional information to pilots and vehicle drivers as necessary; and
- c) Provide advice and assistance for the safe and efficient movement of aircraft and vehicles on the manoeuvring area.

4. FLIGHT INFORMATION SERVICE

4.1 APPLICATION

4.1.1 Flight information service shall be provided to all aircraft which are likely to be affected by the information and which are:

- a) Provided with air traffic control service; or
- b) Otherwise known to the relevant air traffic services units.

4.1.2 Where air traffic services units provide both flight information service and air traffic control service, the provision of air traffic control service shall have precedence over the provision of flight information service whenever the provision of air traffic control service so requires.

4.2 SCOPE OF FLIGHT INFORMATION SERVICE

4.2.1 Flight information service shall include the provision of pertinent:

- a) SIGMET and AIRMET information;
- b) Information concerning pre-eruption volcanic activity, volcanic eruptions and volcanic ash clouds;
- c) Information concerning the release into the atmosphere of radioactive materials or toxic chemicals;
- d) Information on changes in the availability of radio navigation services;
- e) Information on changes in condition of aerodromes and associated facilities, including information on the state of the aerodrome movement areas when they are affected by snow, ice or significant depth of water;
- f) Information on unmanned free balloons; and of any other information likely to affect safety.

4.2.2 Flight information service provided to flights shall include, in addition to that outlined in 4.2.1, the provision of information concerning:

- a) Weather conditions reported or forecast at departure, destination and alternate aerodromes;
- b) Collision hazards, to aircraft operating in airspace Classes C, D, E, F and G;
- c) For flight over water areas, in so far as practicable and when requested by a pilot, any available information such as radio call sign, position, true track, speed, etc., of surface vessels in the area.

4.2.3 ATS units should transmit, as soon as practicable, special air-reports to other aircraft concerned, to the associated meteorological office, and to other ATS units concerned. Transmissions to aircraft should be continued for a period to be determined by agreement between the meteorological and air traffic services authorities concerned.

4.2.4 Flight information service provided to VFR flights shall include, in addition to that outlined in 14.4.2.1, the provision of available information concerning traffic and weather conditions along the route of flight that are likely to make operation under the visual flight rules impracticable.

4.3 OPERATIONAL FLIGHT INFORMATION SERVICE BROADCASTS

4.3.1 APPLICATION

4.3.1.1 The meteorological information and operational information concerning radio navigation services and aerodromes included in the flight information service shall, whenever available, be provided in an operationally integrated form.

4.3.1.2 Where integrated operational flight information messages are to be transmitted to aircraft, they should be transmitted with the content and, where specified, in the sequence indicated, for the various phases of flight.

4.3.1.3 Operational flight information service broadcasts, when provided, should consist of messages containing integrated information regarding selected operational and meteorological elements appropriate to the various phases of flight. These broadcasts should be of three major types, i.e. HF, VHF and ATIS.

4.3.1.4 Use of the OFIS messages in directed request/reply transmissions When requested by the pilot, the applicable OFIS message(s) shall be transmitted by the appropriate ATS unit.

4.3.2 HF OPERATIONAL FLIGHT INFORMATION SERVICE (OFIS) BROADCASTS

4.3.2.1 HF operational flight information service (OFIS) broadcasts should be provided when it has been determined by regional air navigation agreements that a requirement exists.

4.3.2.2 Whenever such broadcasts are provided:

- a) The information should be in accordance with 4.3.2.5, as applicable, subject to regional air navigation agreements;
- b) The aerodromes for which reports and forecasts are to be included should be as determined by regional air navigation agreements;
- c) The time-sequencing of stations participating in the broadcast should be as determined by regional air navigation agreements;

Part 14 - Air Traffic Services Rules and Standards

- d) The HF OFIS broadcast message should take into consideration human performance. The broadcast message should not exceed the length of time allocated for it by regional air navigation agreements, care being taken that the readability is not impaired by the speed of the transmission;
- e) Each aerodrome message should be identified by the name of the aerodrome to which the information applies;
- f) When information has not been received in time for a broadcast, the latest available information should be included together with the time of that observation;
- g) The full broadcast message should be repeated if this is feasible within the remainder of the time allotted to the broadcasting station;
- h) The broadcast information should be updated immediately a significant change occurs; and
 - i) the HF OFIS message should be prepared and disseminated by the most appropriate unit(s) as designated by ECAA.

4.3.2.3 Pending the development and adoption of a more suitable form of speech for universal use in aeronautical radiotelephony communications, HF OFIS broadcasts concerning aerodromes designated for use by international air services should be available in the English language.

4.3.2.4 Where HF OFIS broadcasts are available in more than one language, a discrete channel should be used for each language.

4.3.2.5 HF operational flight information service broadcast messages should contain the following information in the sequence indicated or as determined by regional air navigation agreements:

- a) En-route weather information on significant en-route weather phenomena should be in the form of available SIGMET as prescribed in part 19.
- b) Aerodrome information including:
 - 1) Name of aerodrome;
 - 2) Time of observation;
 - 3) Essential operational information;
 - 4) Surface wind direction and speed; if appropriate, maximum wind speed;
 - 5) Visibility and, when applicable, runway visual range (RVR);
 - 6) Present weather;
 - 7) Cloud below 1 500 m (5 000 ft) or below the highest minimum sector altitude, whichever is greater; cumulonimbus; if the sky is obscured, vertical visibility when available; and

8.) Aerodrome forecast.

4.3.3 VHF OPERATIONAL FLIGHT INFORMATION SERVICE (OFIS) BROADCASTS

4.3.3.1 VHF operational flight information service broadcasts should be provided as determined by regional air navigation agreements.

4.3.3.2 Whenever such broadcasts are provided:

- a) The aerodromes for which reports and forecasts are to be included should be as determined by regional air navigation agreements;
- b) Each aerodrome message should be identified by the name of the aerodrome to which the information applies;
- c) When information has not been received in time for a broadcast, the latest available information should be included together with the time of that observation;
- d) The broadcasts should be continuous and repetitive;
- e) The VHF OFIS broadcast message should take into consideration human performance. The broadcast message should, whenever practicable, not exceed five minutes, care being taken that the readability is not impaired by the speed of the transmission;
- f) the broadcast message should be updated on a scheduled basis as determined by regional air navigation agreements. In addition, it should be expeditiously updated immediately a significant change occurs; and
- g) the VHF OFIS message should be prepared and disseminated by the most appropriate unit(s) as designated by ECAA.

4.3.3.3 Pending the development and adoption of a more suitable form of speech for universal use in aeronautical radiotelephony communications, VHF OFIS broadcasts concerning aerodromes designated for use by international air services should be available in the English language.

4.3.3.4 Where VHF OFIS broadcasts are available in more than one language, a discrete channel should be used for each language.

4.3.3.5 VHF operational flight information service broadcast messages should contain the following information in the sequence indicated:

- a) Name of aerodrome;
- b) Time of observation;
- c) Landing runway;
- d) Significant runway surface conditions and, if appropriate, braking action;

Part 14 - Air Traffic Services Rules and Standards

- e) Changes in the operational state of the radio navigation services, if appropriate;
- f) Holding delay, if appropriate;
- g) Surface wind direction and speed; if appropriate, maximum wind speed;
- h) Visibility and, when applicable, runway visual range (RVR);
- i) Present weather;
- j) Cloud below 1 500 m (5 000 ft) or below the highest minimum sector altitude, whichever is greater; cumulonimbus; if the sky is obscured, vertical visibility, when available;
- k) Air temperature;
- l) Dew point temperature;
- m) QNH altimeter setting;
- n) supplementary information on recent weather of operational significance and, where necessary, wind shear;
- o) Trend forecast, when available; and
- p) Notice of current SIGMET messages.

4.3.4 **VOICE-AUTOMATIC TERMINAL INFORMATION SERVICE (VOICE-ATIS) BROADCASTS**

4.3.4.1 Voice-automatic terminal information service (Voice-ATIS) broadcasts shall be provided at aerodromes where there is a requirement to reduce the communication load on the ATS VHF air-ground communication channels. When provided, they shall comprise:

- a) One broadcast serving arriving aircraft; or
- b) One broadcast serving departing aircraft; or
- c) One broadcast serving both arriving and departing aircraft; or
- d) Two broadcasts serving arriving and departing aircraft respectively at those aerodromes where the length of a broadcast serving both arriving and departing aircraft would be excessively long.

4.3.4.2 A discrete VHF frequency shall, whenever practicable, be used for Voice-ATIS broadcasts. If a discrete frequency is not available, the transmission may be made on the voice channel(s) of the most appropriate terminal navigation aid(s), preferably a VOR, provided the range and readability are adequate and the identification of the navigation aid is sequenced with the broadcast so that the latter is not obliterated.

Part 14 - Air Traffic Services Rules and Standards

- 4.3.4.3 Voice-ATIS broadcasts shall not be transmitted on the voice channel of an ILS.
- 4.3.4.4 Whenever Voice-ATIS is provided, the broadcast shall be continuous and repetitive.
- 4.3.4.5 The information contained in the current broadcast shall immediately be made known to the ATS unit(s) concerned with the provision to aircraft of information relating to approach, landing and takeoff, whenever the message has not been prepared by that (those) unit(s).
- 4.3.4.6 Voice-ATIS broadcasts provided at designated aerodromes for use by international air services shall be available in the English language as a minimum.
- 4.3.4.7 Where Voice-ATIS broadcasts are available in more than one language, a discrete channel should be used for each language.
- 4.3.4.8 The Voice-ATIS broadcast message should, whenever practicable, not exceed 30 seconds, care being taken that the readability of the ATIS message is not impaired by the speed of the transmission or by the identification signal of a navigation aid used for transmission of ATIS. The ATIS broadcast message should take into consideration human performance.

4.3.5 DATA LINK-AUTOMATIC TERMINAL INFORMATION SERVICE (D-ATIS)

- 4.3.5.1 Where a D-ATIS supplements the existing availability of Voice-ATIS, the information shall be identical in both content and format to the applicable Voice-ATIS broadcast.
- a) Where real-time meteorological information is included but the data remains within the parameters of the significant change criteria, the content, for the purpose of maintaining the same designator, shall be considered identical.
- 4.3.5.2 Where a D-ATIS supplements the existing availability of Voice-ATIS and the ATIS requires updating, Voice- ATIS and D-ATIS shall be updated simultaneously.

4.3.6 AUTOMATIC TERMINAL INFORMATION SERVICE (VOICE AND/OR DATA LINK)

- 4.3.6.1 Whenever Voice-ATIS and/or D-ATIS is provided:
- a) the information communicated shall relate to a single aerodrome;
- b) the information communicated shall be updated immediately a significant change occurs;
- c) the preparation and dissemination of the ATIS message shall be the responsibility of the air traffic services;

Part 14 - Air Traffic Services Rules and Standards

- d) individual ATIS messages shall be identified by a designator in the form of a letter of the ICAO spelling alphabet. Designators assigned to consecutive ATIS messages shall be in alphabetical order;
- e) aircraft shall acknowledge receipt of the information upon establishing communication with the ATS unit providing approach control service or the aerodrome control tower, as appropriate;
- f) the appropriate ATS unit shall, when replying to the message in e) above or, in the case of arriving aircraft, at such other time as may be prescribed by the appropriate ATS authority, provide the aircraft with the current altimeter setting; and
- g) the meteorological information shall be extracted from the local meteorological routine or special report.

4.3.6.2 When rapidly changing meteorological conditions make it inadvisable to include a weather report in the ATIS, the ATIS messages shall indicate that the relevant weather information will be given on initial contact with the appropriate ATS unit.

4.3.6.3 Information contained in a current ATIS, the receipt of which has been acknowledged by the aircraft concerned, need not be included in a directed transmission to the aircraft, with the exception of the altimeter setting, which shall be provided in accordance with 4.3.6.1 f).

4.3.6.4 If an aircraft acknowledges receipt of an ATIS that is no longer current, any element of information that needs updating shall be transmitted to the aircraft without delay.

4.3.6.5 Contents of ATIS should be kept as brief as possible. Information additional to that specified in 4.3.7 to 4.3.9, for example information already available in aeronautical information publications (AIPs) and NOTAM, should only be included when justified in exceptional circumstances.

4.3.7 ATIS FOR ARRIVING AND DEPARTING AIRCRAFT

ATIS messages containing both arrival and departure information shall contain the following elements of information in the order listed:

- a) Name of aerodrome;
- b) Arrival and/or departure indicator;
- c) Contract type, if communication is via D-ATIS;
- d) Designator;
- e) Time of observation, if appropriate;
- f) Type of approach (es) to be expected;
- g) The runway(s) in use; status of arresting system constituting a potential hazard, if any;

- h) Significant runway surface conditions and, if appropriate, braking action;
- i) Holding delay, if appropriate;
- j) Transition level, if applicable;
- k) Other essential operational information;
- l) Surface wind direction (in degrees magnetic) and speed, including significant variations and, if surface wind sensors related specifically to the sections of runway(s) in use are available and the information is required by operators, the indication of the runway and the section of the runway to which the information refers;
- m) Visibility and, when applicable, RVR and, if visibility/RVR sensors related specifically to the sections of runway(s) in use are available and the information is required by operators, the indication of the runway and the section of the runway to which the information refers;
- n) Present weather;
- o) Cloud below 1 500 m (5 000 ft) or below the highest minimum sector altitude, whichever is greater; cumulonimbus; if the sky is obscured, vertical visibility when available;
- p) Air temperature;
- q) Dew point temperature;
- r) Altimeter setting(s);
- s) Any available information on significant meteorological phenomena in the approach and climbout areas including wind shear, and information on recent weather of operational significance;
- t) trend forecast, when available; and
- u) Specific ATIS instructions.

4.3.8 ATIS FOR ARRIVING AIRCRAFT

ATIS messages containing arrival information only shall contain the following elements of information in the order listed:

- a) Name of aerodrome;
- b) Arrival indicator;
- c) Contract type, if communication is via D-ATIS;
- d) Designator;
- e) Time of observation, if appropriate;

- f) Type of approach (es) to be expected;
- g) Main landing runway(s); status of arresting system constituting a potential hazard, if any;
- h) Significant runway surface conditions and, if appropriate, braking action;
- i) Holding delay, if appropriate;
- j) Transition level, if applicable;
- k) Other essential operational information;
- l) Surface wind direction (in degrees magnetic) and speed, including significant variations and, if surface wind sensors related specifically to the sections of runway(s) in use are available and the information is required by operators, the indication of the runway and the section of the runway to which the information refers;
- m) Visibility and, when applicable, RVR and, if visibility/RVR sensors related specifically to the sections of runway(s) in use are available and the information is required by operators, the indication of the runway and the section of the runway to which the information refers;
- n) Present weather;
- o) Cloud below 1 500 m (5 000 ft) or below the highest minimum sector altitude, whichever is greater; cumulonimbus; if the sky is obscured, vertical visibility when available;
- p) Air temperature;
- q) Dew point temperature;
- r) Altimeter setting(s);
- s) Any available information on significant meteorological phenomena in the approach area including wind shear, and information on recent weather of operational significance;
- t) Trend forecast, when available; and
- u) Specific ATIS instructions.

4.3.9 ATIS FOR DEPARTING AIRCRAFT

ATIS messages containing departure information only shall contain the following elements of information in the order listed:

- a) Name of aerodrome;
- b) Departure indicator;
- c) Contract type, if communication is via D-ATIS;

Part 14 - Air Traffic Services Rules and Standards

- d) Designator;
- e) Time of observation, if appropriate;
- f) Runway(s) to be used for takeoff; status of arresting system constituting a potential hazard, if any;
- g) Significant surface conditions of runway(s) to be used for takeoff and, if appropriate, braking action;
- h) Departure delay, if appropriate;
- i) Transition level, if applicable;
- j) Other essential operational information;
- k) Surface wind direction (in degrees magnetic) and speed, including significant variations and, if surface wind sensors related specifically to the sections of runway(s) in use are available and the information is required by operators, the indication of the runway and the section of the runway to which the information refers;
- *l) Visibility and, when applicable, RVR and, if visibility/RVR sensors related specifically to the sections of runway(s) in use are available and the information is required by operators, the indication of the runway and the section of the runway to which the information refers;
- *m) Present weather;
- *n) Cloud below 1 500 m (5 000 ft) or below the highest minimum sector altitude, whichever is greater; cumulonimbus; if the sky is obscured, vertical visibility when available;
- o) Air temperature;
- p) Dew point temperature;
- q) Altimeter setting(s);
- r) Any available information on significant meteorological phenomena in the climbout area including wind shear;
- s) Trend forecast, when available; and
- t) Specific ATIS instructions.

Part 14 - Air Traffic Services Rules and Standards

- 4.4.1 HF and/or VHF VOLMET broadcasts and/or D-VOLMET service should be provided when it has been determined by regional air navigation agreements that a requirement exists.
- 4.4.2 VOLMET broadcasts should use standard radiotelephony phraseologies.

5 . ALERTING SERVICE

Part 14 - Air Traffic Services Rules and Standards

5.1 APPLICATION

5.1.1 Alerting service shall be provided:

- a) For all aircraft provided with air traffic control service;
- b) In so far as practicable, to all other aircraft having filed a flight plan or otherwise known to the air traffic services; and
- c) To any aircraft known or believed to be the subject of unlawful interference.

5.1.2 Flight information centers or area control centers shall serve as the central point for collecting all information relevant to a state of emergency of an aircraft operating within the flight information region or control area concerned and for forwarding such information to the appropriate rescue coordination centre.

5.1.3 In the event of a state of emergency arising to an aircraft while it is under the control of an aerodrome control tower or approach control unit, such unit shall notify immediately the flight information centre or area control centre responsible which shall in turn notify the rescue coordination centre, except that notification of the area control centre, flight information centre, or rescue coordination centre shall not be required when the nature of the emergency is such that the notification would be superfluous.

5.1.3.1 Nevertheless, whenever the urgency of the situation so requires, the aerodrome control tower or approach control unit responsible shall first alert and take other necessary steps to set in motion all appropriate local rescue and emergency organizations which can give the immediate assistance required.

5.2 NOTIFICATION OF RESCUE COORDINATION CENTERS

5.2.1 Without prejudice to any other circumstances that may render such notification advisable, air traffic services units shall, except as prescribed in 5.5.1, notify rescue coordination centers immediately an aircraft is considered to be in a state of emergency in accordance with the following:

- a) Uncertainty phase when:
 - 1) No communication has been received from an aircraft within a period of thirty minutes after the time a communication should have been received, or from the time an unsuccessful attempt to establish communication with such aircraft was first made, whichever is the earlier, or when
 - 2) An aircraft fails to arrive within thirty minutes of the estimated time of arrival last notified to or estimated by air traffic services units, whichever is the later, except when no doubt exists as to the safety of the aircraft and its occupants.
- b) Alert phase when:

Part 14 - Air Traffic Services Rules and Standards

- 1) Following the uncertainty phase, subsequent attempts to establish communication with the aircraft or inquiries to other relevant sources have failed to reveal any news of the aircraft, or when
- 2) An aircraft has been cleared to land and fails to land within five minutes of the estimated time of landing and communication has not been re-established with the aircraft, or when
- 3) Information has been received which indicates that the operating efficiency of the aircraft has been impaired, but not to the extent that a forced landing is likely, except when evidence exists that would allay apprehension as to the safety of the aircraft and its occupants, or when
- 4) An aircraft is known or believed to be the subject of unlawful interference.

c) Distress phase when:

- 1) Following the alert phase, further unsuccessful attempts to establish communication with the aircraft and more widespread unsuccessful inquiries point to the probability that the aircraft is in distress, or when
- 2) The fuel on board is considered to be exhausted, or to be insufficient to enable the aircraft to reach safety, or when
- 3) Information is received which indicates that the operating efficiency of the aircraft has been impaired to the extent that a forced landing is likely, or when
- 4) Information is received or it is reasonably certain that the aircraft is about to make or has made a forced landing, except when there is reasonable certainty that the aircraft and its occupants are not threatened by grave and imminent danger and do not require immediate assistance.

5.2.2

The notification shall contain such of the following information as is available in the order listed:

- a) INCERFA, ALERFA or DETRESFA, as appropriate to the phase of the emergency;
- b) Agency and person calling;
- c) Nature of the emergency;
- d) Significant information from the flight plan;
- e) Unit which made last contact, time and means used;
- f) Last position report and how determined;
- g) Color and distinctive marks of aircraft;
- h) Dangerous goods carried as cargo;
- i) Any action taken by reporting office; and

j) Other pertinent remarks.

5.2.2.1 Such part of the information specified in 5.2.2, which is not available at the time notification is made to a rescue coordination centre, should be sought by an air traffic services unit prior to the declaration of a distress phase, if there is reasonable certainty that this phase will eventuate.

5.2.3 Further to the notification in 5.2.1, the rescue coordination centre shall, without delay, be furnished with:

a) any useful additional information, especially on the development of the state of emergency through subsequent phases; or

b) information that the emergency situation no longer exists.

5.3 USE OF COMMUNICATION FACILITIES

Air traffic services units shall, as necessary, use all available communication facilities to endeavor to establish and maintain communication with an aircraft in a state of emergency, and to request news of the aircraft.

5.4 PLOTTING AIRCRAFT IN A STATE OF EMERGENCY

When a state of emergency is considered to exist, the flight of the aircraft involved shall be plotted on a chart in order to determine the probable future position of the aircraft and its maximum range of action from its last known position. The flights of other aircraft known to be operating in the vicinity of the aircraft involved shall also be plotted in order to determine their probable future positions and maximum endurance.

5.5 INFORMATION TO THE OPERATOR

5.5.1 When an area control or a flight information centre decides that an aircraft is in the uncertainty or the alert phase, it shall, when practicable, advise the operator prior to notifying the rescue coordination centre.

5.5.2 All information notified to the rescue coordination centre by an area control or flight information centre shall, whenever practicable, also be communicated, without delay, to the operator.

5.6 INFORMATION TO AIRCRAFT OPERATING IN THE VICINITY OF AN AIRCRAFT IN A STATE OF EMERGENCY

5.6.1 When it has been established by an air traffic services unit that an aircraft is in a state of emergency, other aircraft known to be in the vicinity of the aircraft involved shall, except as provided in 5.6.2, be informed of the nature of the emergency as soon as practicable.

Part 14 - Air Traffic Services Rules and Standards

5.6.2

When an air traffic services unit knows or believes that an aircraft is being subjected to unlawful interference, no reference shall be made in ATS air-ground communications to the nature of the emergency unless it has first been referred to in communications from the aircraft involved and it is certain that such reference will not aggravate the situation.

6 .AIR TRAFFIC SERVICES REQUIREMENTS FOR COMMUNICATIONS

6.1 AERONAUTICAL MOBILE SERVICE (AIR-GROUND COMMUNICATIONS)

6.1.1 GENERAL

6.1.1.1 Radiotelephony and/or data link shall be used in air-ground communications for air traffic services purposes.

6.1.1.2 Where an RCP specification has been prescribed by ECAA for performance-based communication, ATS units shall, in addition to the requirements specified in 6.1.1.1, be provided with communication equipment which will enable them to provide ATS in accordance with the prescribed RCP specification(s).

6.1.1.3 When direct pilot-controller two-way radiotelephony or data link communications are used for the provision of air traffic control service, recording facilities shall be provided on all such air-ground communication channels.

6.1.1.4 Recordings of communications channels as required in paragraph 6.1.1.3 shall be retained for a period of at least thirty days.

6.1.2 FOR FLIGHT INFORMATION SERVICE

6.1.2.1 Air-ground communication facilities shall enable two-way communications to take place between a unit providing flight information service and appropriately equipped aircraft flying anywhere within the flight information region.

6.1.2.2 Whenever practicable, air-ground communication facilities for flight information service should permit direct, rapid, continuous and static-free two-way communications.

6.1.3 FOR AREA CONTROL SERVICE

6.1.3.1 Air-ground communication facilities shall enable two-way communications to take place between a unit providing area control service and appropriately equipped aircraft flying anywhere within the control area(s).

6.1.3.2 Whenever practicable, air-ground communication facilities for area control service should permit direct, rapid, continuous and static-free two-way communications.

6.1.3.3 Where air-ground voice communication channels are used for area control service and are worked by air-ground communicators, suitable arrangements should be made to permit direct pilot-controller voice communications, as and when required.

6.1.4 FOR APPROACH CONTROL SERVICE

Part 14 - Air Traffic Services Rules and Standards

6.1.4.1 Air-ground communication facilities shall enable direct, rapid, continuous and static-free two-way communications to take place between the unit providing approach control service and appropriately equipped aircraft under its control.

6.1.4.2 Where the unit providing approach control service functions as a separate unit, air-ground communications shall be conducted over communication channels provided for its exclusive use.

6.1.5 FOR AERODROME CONTROL SERVICE

6.1.5.1 Air-ground communication facilities shall enable direct, rapid, continuous and static-free two-way communications to take place between an aerodrome control tower and appropriately equipped aircraft operating at any distance within 45 km (25 NM) of the aerodrome concerned.

6.1.5.2 Where conditions warrant, separate communication channels should be provided for the control of traffic operating on the manoeuvring area.

6.2 AERONAUTICAL FIXED SERVICE (GROUND-GROUND COMMUNICATIONS)

6.2.1 GENERAL

6.2.1.1 Direct-speech and/or data link communications shall be used in ground-ground communications for air traffic services purposes.

6.2.2 Communications within a flight information region

6.2.2.1 Communications between air traffic services units

- a) A flight information centre shall have facilities for communications with the following units providing a service within its area of responsibility:
 - i) The area control centre, unless collocated;
 - ii) Approach control units;
 - iii) Aerodrome control towers.
- b) An area control centre, in addition to being connected to the flight information centre as prescribed in 6.2.2.1.a) Shall have facilities for communications with the following units providing a service within its area of responsibility:
 - i) Approach control units;
 - ii) Aerodrome control towers;
 - iii) Air traffic services reporting offices, when separately established.

Part 14 - Air Traffic Services Rules and Standards

- c) An approach control unit, in addition to being connected to the flight information centre and the area control centre as prescribed in 6.2.2.1.a) and 6.2.2.1.b), shall have facilities for communications with the associated aerodrome control tower(s) and, when separately established, the associated air traffic services reporting office(s).
- d) An aerodrome control tower, in addition to being connected to the flight information centre, the area control centre and the approach control unit as prescribed in 6.2.2.1.a), 6.2.2.1.b) and 6.2.2.1.c), shall have facilities for communications with the associated air traffic services reporting office, when separately established.

6.2.2.2 COMMUNICATIONS BETWEEN AIR TRAFFIC SERVICES UNITS AND OTHER UNITS

- i) A flight information centre and an area control centre shall have facilities for communications with the following units providing a service within their respective area of responsibility:
 - a) Appropriate military units;
 - b) The meteorological office serving the centre;
 - c) The aeronautical telecommunications station serving the centre;
 - d) Appropriate operator's offices;
 - e) The rescue coordination centre or, in the absence of such centre, any other appropriate emergency service;
 - f) The international NOTAM office serving the centre.
- ii) An approach control unit and an aerodrome control tower shall have facilities for communications with the following units providing a service within their respective area of responsibility:
 - a) Appropriate military units;
 - b) Rescue and emergency services (including ambulance, fire, etc.);
 - c) The meteorological office serving the unit concerned;
 - d) The aeronautical telecommunications station serving the unit concerned;
 - e) The unit providing apron management service, when separately established.
- iii) The communication facilities required under 6.2.2.2.i) a) and 6.2.2.2.ii) a) shall include provisions for rapid and reliable communications between the air traffic services unit concerned and the military unit(s) responsible for control of

interception operations within the area of responsibility of the air traffic services unit.

6.2.2.3 Description of communication facilities

- i) The communication facilities required under 6.2.2.1, 6.2.2.2.i) a) and 14.6.2.2.2.ii) a), b) and c) shall include provisions for:
 - a) Communications by direct speech alone, or in combination with data link communications, whereby for the purpose of transfer of control using radar or ADS-B, the communications can be established instantaneously and for other purposes the communications can normally be established within fifteen seconds; and
 - b) Printed communications, when a written record is required; the message transit time for such communications being no longer than five minutes.
- ii) In all cases not covered by 6.2.2.3.i) the communication facilities should include provisions for:
 - a) Communications by direct speech alone, or in combination with data link communications, whereby the communications can normally be established within fifteen seconds; and
 - b) Printed communications, when a written record is required; the message transit time for such communications being no longer than five minutes.
- iii) In all cases where automatic transfer of data to and/or from air traffic services computers is required, suitable facilities for automatic recording shall be provided.
- iv) The communication facilities required in accordance with 6.2.2.1 and 6.2.2.2 should be supplemented, as and where necessary, by facilities for other forms of visual or audio communications, for example, *closed circuit television or separate information processing systems*.
- v) The communication facilities required under 6.2.2.2. ii) a), b) and c) shall include provisions for communications by direct speech arranged for conference communications.
- vi) The communication facilities required under 6.2.2.2.ii) d) should include provisions for communications by direct speech arranged for conference communications, whereby the communications can normally be established within fifteen seconds.
- vii) All facilities for direct-speech or data link communications between air traffic services units and between air traffic services units and other units described under 6.2.2.2.i) and 6.2.2.2.ii) shall be provided with automatic recording.
- viii) Recordings of data and communications as required in 6.2.2.3.iii) and 6.2.2.3.vii) shall be retained for a period of at least thirty days.

6.2.3 COMMUNICATIONS BETWEEN FLIGHT INFORMATION REGIONS

- 6.2.3.1 Flight information centres and area control centres shall have facilities for communications with all adjacent flight information centres and area control centres.
- a) These communication facilities shall in all cases include provisions for messages in a form suitable for retention as a permanent record, and delivery in accordance with transit times specified by regional air navigation agreements.
 - b) Unless otherwise prescribed on the basis of regional air navigation agreements, facilities for communications between area control centres serving contiguous control areas shall, in addition, include provisions for direct speech and, where applicable, data link communications, with automatic recording, whereby for the purpose of transfer of control using radar, ADS-B or ADS-C data, the communications can be established instantaneously and for other purposes the communications can normally be established within fifteen seconds.
 - c) When so required by agreement between the States concerned in order to eliminate or reduce the need for interceptions in the event of deviations from assigned track, facilities for communications between adjacent flight information centres or area control centres other than those mentioned in 6.2.3.1.b) shall include provisions for direct speech alone, or in combination with data link communications. The communication facilities shall be provided with automatic recording.
 - d) The communication facilities in 6.2.3.1.c) should permit communications to be established normally within fifteen seconds.
- 6.2.3.2 Adjacent ATS units should be connected in all cases where special circumstances exist.
- 6.2.3.3 Wherever local conditions are such that it is necessary to clear aircraft into an adjacent control area prior to departure, an approach control unit and/or aerodrome control tower should be connected with the area control centre serving the adjacent area.
- 6.2.3.4 The communication facilities in 6.2.3.2 and 6.2.3.3 should include provisions for communications by direct speech alone, or in combination with data link communications, with automatic recording, whereby for the purpose of transfer of control using radar, ADS-B or ADS-C data, the communications can be established instantaneously and for other purposes the communications can normally be established within fifteen seconds.
- 6.2.3.5 In all cases where automatic exchange of data between air traffic services computers is required, suitable facilities for automatic recording shall be provided.
- 6.2.3.6 Recordings of data and communications as required in 6.2.3.5 shall be retained for a period of at least thirty days.

6.2.4 **PROCEDURES FOR DIRECT-SPEECH COMMUNICATIONS**

Appropriate procedures for direct-speech communications should be developed to permit immediate connections to be made for very urgent calls concerning the safety of aircraft, and the interruption, if necessary, of less urgent calls in progress at the time.

6.3 **SURFACE MOVEMENT CONTROL SERVICE**

6.3.1 Communications for the control of vehicles other than aircraft on manoeuvring areas at controlled aerodromes

- a) Two-way radiotelephony communication facilities shall be provided for aerodrome control service for the control of vehicles on the manoeuvring area, except where communication by a system of visual signals is deemed to be adequate.
- b) Where conditions warrant, separate communication channels shall be provided for the control of vehicles on the manoeuvring area. Automatic recording facilities shall be provided on all such channels.
- c) Recordings of communications as required in 6.3.1.a) shall be retained for a period of at least thirty days.

6.4 **AERONAUTICAL RADIO NAVIGATION SERVICE**

6.4.1 **Automatic recording of surveillance data**

- a) Surveillance data from primary and secondary radar equipment or other systems (e.g. ADS-B, ADS-C), used as an aid to air traffic services, shall be automatically recorded for use in accident and incident investigations, search and rescue, air traffic control and surveillance systems evaluation and training.
- b) Automatic recordings shall be retained for a period of at least thirty days. When the recordings are pertinent to accident and incident investigations, they shall be retained for longer periods until it is evident that they will no longer be required.

7. AIR TRAFFIC SERVICES REQUIREMENTS FOR INFORMATION

7.1 METEOROLOGICAL INFORMATION

7.1.1 GENERAL

7.1.1.1 Air traffic services units shall be supplied with up-to-date information on existing and forecast meteorological conditions as necessary for the performance of their respective functions. The information shall be supplied in such a form as to require a minimum of interpretation on the part of air traffic services personnel and with a frequency which satisfies the requirements of the air traffic services units concerned.

7.1.1.2 Air traffic services units should be supplied with available detailed information on the location, vertical extent, direction and rate of movement of meteorological phenomena in the vicinity of the aerodrome, and particularly in the climb-out and approach areas, which could be hazardous to aircraft operations.

7.1.1.3 When computer-processed upper air data are made available to air traffic services units in digital form for use by air traffic services computers, the contents, format and transmission arrangements should be as agreed between the Meteorological Authority and the appropriate ATS authority.

7.1.2 FLIGHT INFORMATION CENTRES AND AREA CONTROL CENTRES

7.1.2.1 Flight information centres and area control centres shall be supplied with meteorological information as described in part 19 sub part 9. 1.3, particular emphasis being given to the occurrence or expected occurrence of weather deterioration as soon as this can be determined. These reports and forecasts shall cover the flight information region or control area and such other areas as may be determined on the basis of regional air navigation agreements.

7.1.2.2 Flight information centres and area control centres shall be provided, at suitable intervals, with current pressure data for setting altimeters, for locations specified by the flight information centre or area control centre concerned.

7.1.3 UNITS PROVIDING APPROACH CONTROL SERVICE

7.1.3.1 Units providing approach control service shall be supplied with meteorological information as described in part 19 sub part 9. 1.2 for the airspace and the aerodromes with which they are concerned. Special reports and amendments to forecasts shall be communicated to the units providing approach control service as soon as they are necessary in accordance with established criteria, without waiting for the next routine report or forecast. Where multiple anemometers are used, the indicators to which they are related shall be clearly marked to identify the runway and section of the runway monitored by each anemometer.

Part 14 - Air Traffic Services Rules and Standards

- 7.1.3.2 Units providing approach control service shall be provided with current pressure data for setting altimeters, for locations specified by the unit providing approach control service.
- 7.1.3.3 Units providing approach control service for final approach, landing and take-off shall be equipped with surface wind display(s). The display(s) shall be related to the same location(s) of observation and be fed from the same sensor(s) as the corresponding display(s) in the aerodrome control tower and in the meteorological station, where such a station exists.
- 7.1.3.4 Units providing approach control service for final approach, landing and takeoff at aerodromes where runway visual range values are assessed by instrumental means shall be equipped with display(s) permitting read-out of the current runway visual range value(s). The display(s) shall be related to the same location(s) of observation and be fed from the same sensor(s) as the corresponding displays in the aerodrome control tower and in the meteorological station, where such a station exists.
- 7.1.3.5 Units providing approach control service for final approach, landing and take-off at aerodromes where the height of cloud base is assessed by instrumental means should be equipped with display(s) permitting read-out of the current value(s) of the height of cloud base. The displays should be related to the same location(s) of observations and be fed from the same sensor(s) as the corresponding display(s) in the aerodrome control tower and in the meteorological station, where such a station exists.
- 7.1.3.6 Units providing approach control service for final approach, landing and take-off shall be supplied with information on wind shear which could adversely affect aircraft on the approach or take-off paths or during circling approach.
- 7.1.4 AERODROME CONTROL TOWERS**
- 7.1.4.1 Aerodrome control towers shall be supplied with meteorological information as described in part 19 sub part 9. 1.1 for the aerodrome with which they are concerned. Special reports and amendments to forecasts shall be communicated to the aerodrome control towers as soon as they are necessary in accordance with established criteria, without waiting for the next routine report or forecast.
- 7.1.4.2 Aerodrome control towers shall be provided with current pressure data for setting altimeters for the aerodrome concerned.
- 7.1.4.3 Aerodrome control towers shall be equipped with surface wind display(s). The display(s) shall be related to the same location(s) of observation and be fed from the same sensor(s) as the corresponding display(s) in the meteorological station, where such a station exists. Where multiple sensor(s) are used, the displays to which they are related shall be clearly marked to identify the runway and section of the runway monitored by each sensor.
- 7.1.4.4 Aerodrome control towers at aerodromes where runway visual range values are measured by instrumental means shall be equipped with display(s) permitting read-out of the current runway visual range value(s). The display(s) shall be related to

Part 14 - Air Traffic Services Rules and Standards

the same location(s) of observation and be fed from the same sensor(s) as the corresponding display(s) in the meteorological station, where such a station exists.

7.1.4.5 Aerodrome control towers at aerodromes where the height of cloud base is assessed by instrumental means should be equipped with display(s) permitting read-out of the current value(s) of the height of cloud base. The displays should be related to the same location(s) of observations and be fed from the same sensor(s) as the corresponding display(s) in the meteorological station, where such a station exists.

7.1.4.6 Aerodrome control towers shall be supplied with information on wind shear which could adversely affect aircraft on the approach or take-off paths or during circling approach and aircraft on the runway during the landing roll or take-off run.

7.1.4.7 Aerodrome control towers and/or other appropriate units should be supplied with aerodrome warnings.

7.1.5 COMMUNICATION STATIONS

Where necessary for flight information purposes, current meteorological reports and forecasts shall be supplied to communication stations. A copy of such information shall be forwarded to the flight information centre or the area control centre.

7.2 INFORMATION ON AERODROME CONDITIONS AND THE OPERATIONAL STATUS OF ASSOCIATED FACILITIES

Aerodrome control towers and units providing approach control service shall be kept currently informed of the operationally significant conditions of the movement area, including the existence of temporary hazards, and the operational status of any associated facilities at the aerodrome(s) with which they are concerned.

7.3 INFORMATION ON THE OPERATIONAL STATUS OF NAVIGATION SERVICES

7.3.1 ATS units shall be kept currently informed of the operational status of radio navigation services and visual aids essential for take-off, departure, approach and landing procedures within their area of responsibility and those radio navigation services and visual aids essential for surface movement.

7.3.2 Information on the operational status, and any changes thereto, of radio navigation services and visual aids as referred to in 7.3.1 should be received by the appropriate ATS unit(s) on a timely basis consistent with the use of the service(s) and aid(s) involved.

7.4 INFORMATION ON UNMANNED FREE BALLOONS

Operators of unmanned free balloons shall keep the appropriate air traffic services units informed of details of flights of unmanned free balloons.

7.5 INFORMATION CONCERNING VOLCANIC ACTIVITY

7.5.1 ATS units shall be informed, in accordance with local agreement, of pre-eruption volcanic activity, volcanic eruptions and volcanic ash cloud which could affect airspace used by flights within their area of responsibility.

7.5.2 Area control centres and flight information centres shall be provided with volcanic ash advisory information issued by the associated VAAC.

7.6 INFORMATION CONCERNING RADIOACTIVE MATERIALS AND TOXIC CHEMICAL “CLOUDS”

ATS units shall be informed, in accordance with local agreement, of the release into the atmosphere of radioactive materials or toxic chemicals which could affect airspace used by flights within their area of responsibility.

8. SUB PART ONE

8.1 Principles governing the identification of navigation specifications and the identification of ATS routes other than standard departure and arrival routes

8.1.1 DESIGNATORS FOR ATS ROUTES AND NAVIGATION SPECIFICATIONS

8.1.1.1 The purpose of a system of route designators and navigation specification(s) applicable to specified ATS route segment(s), route(s) or area is to allow both pilots and ATS, taking into account automation requirements:

- a) To make unambiguous reference to any ATS route without the need to resort to the use of geographical coordinates or other means in order to describe it;
- b) To relate an ATS route to a specific vertical structure of the airspace, as applicable;
- c) To indicate a required level of navigation performance accuracy, when operating along an ATS route or within a specified area; and
- d) To indicate that a route is used primarily or exclusively by certain types of aircraft.

8.1.1.2 In order to meet this purpose, the designation system shall:

- a) Permit the identification of any ATS route in a simple and unique manner;
- b) Avoid redundancy;
- c) Be usable by both ground and airborne automation systems;
- d) Permit utmost brevity in operational use; and
- e) Provide sufficient possibility of extension to cater for any future requirements without the need for fundamental changes.

8.1.1.3 Controlled, advisory and uncontrolled ATS routes, with the exception of standard arrival and departure routes, shall therefore be identified as specified hereafter.

8.1.2. COMPOSITION OF DESIGNATOR

8.1.2.1 The ATS route designator shall consist of a basic designator supplemented, if necessary, by:

- a) One prefix as prescribed in 8.23; and
 - b) One additional letter as prescribed in 8.1.2.4.
- i) The number of characters required to compose the designator shall not exceed six characters.

Part 14 - Air Traffic Services Rules and Standards

- i) The number of characters required to compose the designator should, whenever possible, be kept to a maximum of five characters.

8.1.2.2 The basic designator shall consist of one letter of the alphabet followed by a number from 1 to 999.

- i) Selection of the letter shall be made from those listed hereunder:
 - a) A, B, G, R for routes which form part of the regional networks of ATS routes and are not area navigation routes;
 - b) L, M, N, P for area navigation routes which form part of the regional networks of ATS routes;
 - c) H, J, V, W for routes which do not form part of the regional networks of ATS routes and are not area navigation routes;
 - d) Q, T, Y, Z for area navigation routes which do not form part of the regional networks of ATS routes.

8.1.2.3 Where applicable, one supplementary letter shall be added as a prefix to the basic designator in accordance with the following:

- a) K to indicate a low-level route established for use primarily by helicopters;
- b) U to indicate that the route or portion thereof is established in the upper airspace;
- c) S to indicate a route established exclusively for use by supersonic aircraft during acceleration, deceleration and while in supersonic flight.

8.1.2.4 When prescribed by the appropriate ATS authority or on the basis of regional air navigation agreements, a supplementary letter may be added after the basic designator of the ATS route in question in order to indicate the type of service provided in accordance with the following:

- a) The letter F to indicate that on the route or portion thereof advisory service only is provided;
- b) The letter G to indicate that on the route or portion thereof flight information service only is provided.

8.1.3. ASSIGNMENT OF BASIC DESIGNATORS

8.1.3.1 Basic ATS route designators shall be assigned in accordance with the following principles.

- i) The same basic designator shall be assigned to a main trunk route throughout its entire length, irrespective of terminal control areas, ECAAs or regions traversed.

- ii) Where two or more trunk routes have a common segment, the segment in question shall be assigned each of the designators of the routes concerned, except where this would present difficulties in the provision of air traffic service, in which case, by common agreement, one designator only shall be assigned.
- iii) A basic designator assigned to one route shall not be assigned to any other route.
- iv) ECAAs' requirements for designators shall be notified to the Regional Offices of ICAO for coordination.

8.1.4. USE OF DESIGNATORS IN COMMUNICATIONS

- 8.1.4.1 In printed communications, the designator shall be expressed at all times by not less than two and not more than six characters.
- 8.1.4.2 In voice communications, the basic letter of a designator shall be spoken in accordance with the ICAO spelling alphabet.
- 8.1.4.3 Where the prefixes K, U or S specified in 8.1.2.3 are used, they shall, in voice communications, be spoken as follows:

K — KOPTER

U — UPPER

S — SUPERSONIC

The word “kopter” shall be pronounced as in the word “helicopter” and the words “upper” and “supersonic” as in the English language.

- 8.1.4.4 Where the letters “F” or “G” specified in 1.2.4 are used, the flight crew should not be required to use them in voice communications.

8. SUB PART TWO

8.2 Principles governing the establishment and identification of significant points

8.2.1. ESTABLISHMENT OF SIGNIFICANT POINTS

- 8.2.1.1 Significant points should, whenever possible, be established with reference to ground-based or space-based radio navigation aids, preferably VHF or higher frequency aids.
- 8.2.1.2 Where such ground-based or space-based radio navigation aids do not exist, significant points shall be established at locations which can be determined by self-contained airborne navigation aids, or, where navigation by visual reference to the

Part 14 - Air Traffic Services Rules and Standards

ground is to be effected, by visual observation. Specific points may be designated as “transfer of control” points by agreement between adjacent air traffic control units or control positions concerned.

8.2.2. DESIGNATORS FOR SIGNIFICANT POINTS MARKED BY THE SITE OF A RADIO NAVIGATION AID

8.2.2.1 Plain language name for significant points marked by the site of a radio navigation aid

- i) Whenever practicable, significant points shall be named with reference to an identifiable and preferably prominent geographical location.
- ii) In selecting a name for the significant point, care shall be taken to ensure that the following conditions are met:
 - a) The name shall not create difficulties in pronunciation for pilots or ATS personnel when speaking in the language used in ATS communications. Where the name of a geographical location in the national language selected for designating a significant point gives rise to difficulties in pronunciation, an abbreviated or contracted version of this name, which retains as much of its geographical significance as possible, shall be selected;
 - b) The name shall be easily recognizable in voice communications and shall be free of ambiguity with those of other significant points in the same general area. In addition, the name shall not create confusion with respect to other communications exchanged between air traffic services and pilots;
 - c) The name should, if possible, consist of at least six letters and form two syllables and preferably not more than three;
 - d) The selected name shall be the same for both the significant point and the radio navigation aid marking it.

8.2.2.2 Composition of coded designators for significant points marked by the site of a radio navigation aid

- a) The coded designator shall be the same as the radio identification of the radio navigation aid. It shall be so composed, if possible, as to facilitate association with the name of the point in plain language.
- b) Coded designators shall not be duplicated within 1 100 km (600 NM) of the location of the radio navigation aid concerned, except as noted hereunder.

8.2.2.3 ECAAs’ requirements for coded designators shall be notified to the Regional Offices of ICAO for coordination.

8.2.3. DESIGNATORS FOR SIGNIFICANT POINTS NOT MARKED BY THE SITE OF A RADIO NAVIGATION AID

8.2.3.1 Where a significant point is required at a position not marked by the site of a radio navigation aid, and is used for ATC purposes, it shall be designated by a unique five-letter pronounceable “name-code”. This name-code designator then serves as the name as well as the coded designator of the significant point.

8.2.3.2 The name-code designator shall be selected so as to avoid any difficulties in pronunciation by pilots or ATS personnel when speaking in the language used in ATS communications.

8.2.3.3 The name-code designator shall be easily recognizable in voice communications and shall be free of ambiguity with those used for other significant points in the same general area.

8.2.3.4 The unique five-letter pronounceable name-code designator assigned to a significant point shall not be assigned to any other significant point. When there is a need to relocate a significant point, a new name-code designator shall be chosen.

In cases when ECAA wishes to keep the allocation of specific name-codes for reuse at a different location, such name-codes shall not be used until after a period of at least six months.

8.2.3.5 ECAAs’ requirements for unique five-letter pronounceable name-code designators shall be notified to the Regional Offices of ICAO for coordination.

8.2.3.6 In areas where no system of fixed routes is established or where the routes followed by aircraft vary depending on operational considerations, significant points shall be determined and reported in terms of World Geodetic System — 1983 (WGS-83) geographical coordinates, except that permanently established significant points serving as exit and/or entry points into such areas shall be designated in accordance with the applicable provisions in 2 or 3.

8.2.4. USE OF DESIGNATORS IN COMMUNICATIONS

8.2.4.1 Normally the name selected in accordance with 2 or 3 shall be used to refer to the significant point in voice communications. If the plain language name for a significant point marked by the site of a radio navigation aid selected in accordance with 2.1 is not used, it shall be replaced by the coded designator which, in voice communications, shall be spoken in accordance with the ICAO spelling alphabet.

8.2.4.2 In printed and coded communications, only the coded designator or the selected name-code shall be used to refer to a significant point.

8.2.5. SIGNIFICANT POINTS USED FOR REPORTING PURPOSES

- 8.2.5.1 In order to permit ATS to obtain information regarding the progress of aircraft in flight, selected significant points may need to be designated as reporting points.
- 8.2.5.2 In establishing such points, consideration shall be given to the following factors:
- a) The type of air traffic services provided;
 - b) The amount of traffic normally encountered;
 - c) The accuracy with which aircraft are capable of adhering to the current flight plan;
 - d) The speed of the aircraft;
 - e) The separation minima applied;
 - f) The complexity of the airspace structure;
 - g) The control method(s) employed;
 - h) The start or end of significant phases of a flight (climb, descent, change of direction, etc.);
 - i) Transfer of control procedures;
 - j) Safety and search and rescue aspects;
 - k) The cockpit and air-ground communication workload.
- 8.2.5.3 Reporting points shall be established either as “compulsory” or as “on-request”.
- 8.2.5.4 In establishing “compulsory” reporting points, the following principles shall apply:
- a) Compulsory reporting points shall be limited to the minimum necessary for the routine provision of information to air traffic services units on the progress of aircraft in flight, bearing in mind the need to keep cockpit and controller workload and air-ground communications load to a minimum;
 - b) The availability of a radio navigation aid at a location should not necessarily determine its designation as a compulsory reporting point;
 - c) Compulsory reporting points should not necessarily be established at flight information region or control area boundaries.
- 8.2.5.5 “On-request” reporting points may be established in relation to the requirements of air traffic services for additional position reports when traffic conditions so demand.

Part 14 - Air Traffic Services Rules and Standards

- 8.2.5.6 The designation of compulsory and on-request reporting points shall be reviewed regularly with a view to keeping the requirements for routine position reporting to the minimum necessary to ensure efficient air traffic services.
- 8.2.5.7 Routine reporting over compulsory reporting points should not systematically be made mandatory for all flights in all circumstances. In applying this principle, particular attention shall be given to the following:
- a) High-speed, high-flying aircraft should not be required to make routine position reports over all reporting points established as compulsory for low-speed, low-flying aircraft;
 - b) Aircraft transiting through a terminal control area should not be required to make routine position reports as frequently as arriving and departing aircraft.
- 8.2.5.8. In areas where the above principles regarding the establishment of reporting points would not be practicable, a reporting system with reference to meridians of longitude or parallels of latitude expressed in whole degrees may be established.

8. SUB PART THREE

8.3. PRINCIPLES GOVERNING THE IDENTIFICATION OF STANDARD DEPARTURE AND ARRIVAL ROUTES AND ASSOCIATED PROCEDURES

8.3.1. DESIGNATORS FOR STANDARD DEPARTURE AND ARRIVAL ROUTES AND ASSOCIATED PROCEDURES

- 8.3.1.1 The system of designators shall:
- a) Permit the identification of each route in a simple and unambiguous manner;
 - b) Make a clear distinction between:
 - departure routes and arrival routes;
 - departure or arrival routes and other ATS routes;
 - routes requiring navigation by reference to ground-based radio aids or self-contained airborne aids, and routes
 - requiring navigation by visual reference to the ground;
 - c) be compatible with ATS and aircraft data processing and display requirements;
 - d) be of utmost brevity in its operational application;
 - e) avoid redundancy;

Part 14 - Air Traffic Services Rules and Standards

f) provide sufficient possibility for extension to cater for any future requirements without the need for fundamental changes.

8.3.1.2 Each route shall be identified by a plain language designator and a corresponding coded designator.

8.3.1.3 The designators shall, in voice communications, be easily recognizable as relating to a standard departure or arrival route and shall not create any difficulties in pronunciation for pilots and ATS personnel.

8.3.2. COMPOSITION OF DESIGNATORS

8.3.2.1 Plain language designator

- i) The plain language designator of a standard departure or arrival route shall consist of:
- a) A basic indicator; followed by
 - b) A validity indicator; followed by
 - c) A route indicator, where required; followed by
 - d) The word “departure” or “arrival”; followed by
 - e) The word “visual”, if the route has been established for use by aircraft operating in accordance with the visual flight rules (VFR).
- ii) The basic indicator shall be the name or name-code of the significant point where a standard departure route terminates or a standard arrival route begins.
- iii) The validity indicator shall be a number from 1 to 9.
- iv) The route indicator shall be one letter of the alphabet. The letters “I” and “O” shall not be used.

8.3.2.2 Coded designator

The coded designator of a standard departure or arrival route, instrument or visual, shall consist of:

- a) the coded designator or name-code of the significant point described in 8.3.2.1.i) a); followed by
- b) the validity indicator in 8.3.2.1.i) b); followed by
- c) the route indicator in 8.3.2.1.i) c), where required.

8.3.3. ASSIGNMENT OF DESIGNATORS

8.3.3.1 Each route shall be assigned a separate designator.

Part 14 - Air Traffic Services Rules and Standards

8.3.3.2 To distinguish between two or more routes which relate to the same significant point (and therefore are assigned the same basic indicator), a separate route indicator as described in 3. 2.1.iv) shall be assigned to each route.

8.3.4. ASSIGNMENT OF VALIDITY INDICATORS

8.3.4.1 A validity indicator shall be assigned to each route to identify the route which is currently in effect.

8.3.4.2 The first validity indicator to be assigned shall be the number “1”.

8.3.4.3 Whenever a route is amended, a new validity indicator, consisting of the next higher number, shall be assigned.

The number “9” shall be followed by the number “1”.

8.3.5. COMPOSITION OF DESIGNATORS FOR MLS/RNAV APPROACH PROCEDURES

8.3.5.1 Plain language designator

- i) The plain language designator of an MLS/RNAV approach procedure shall consist of:
 - a) “MLS”; followed by
 - b) A basic indicator; followed by
 - c) A validity indicator; followed by
 - d) A route indicator; followed by
 - e) The word “approach”; followed by
 - f) The designator of the runway for which the procedure is designed.
- ii) The basic indicator shall be the name or name-code of the significant point where the approach procedure begins.
- iii) The validity indicator shall be a number from 1 to 9.
- iv) The route indicator shall be one letter of the alphabet. The letters “I” and “O” shall not be used.
- v) The designator of the runway shall be in accordance ECARAS PART 12

8.3.5.2 CODED DESIGNATOR

- 8.3.5.2.1 i) The coded designator of an MLS/RNAV approach procedure shall consist of:
 - a) “MLS”; followed by

- b) The coded designator or name-code of the significant point described in 8.3.5.1.i) b); followed by
- c) The validity indicator in 8.3.5.1.i) c); followed by
- d) The route indicator in 8.3.5.1.i) d); followed by
- e) The runway designator in 8.3.5.1.i) f).

8.3.5.3 Assignment of designators

- a) The assignment of designators for MLS/RNAV approach procedures shall be in accordance with paragraph 3.

Procedures having identical tracks but different flight profiles shall be assigned separate route indicators.

- b) The route indicator letter for MLS/RNAV approach procedures shall be assigned uniquely to all approaches at an airport until all the letters have been used. Only then shall the route indicator letter be repeated. The use of the same route indicator for two routes using the same MLS ground facility shall not be permitted.
- c) The assignment of validity indicator for approach procedures shall be in accordance with paragraph 4.

8.3.6. USE OF DESIGNATORS IN COMMUNICATIONS

8.3.6.1 In voice communications, only the plain language designator shall be used.

8.3.6.2 In printed or coded communications, only the coded designator shall be used.

8.3.7 DISPLAY OF ROUTES AND PROCEDURES TO AIR TRAFFIC CONTROL

8.3.7.1 A detailed description of each currently effective standard departure and/or arrival route/approach procedure, including the plain language designator and the coded designator, shall be displayed at the working positions at which the routes/procedures are assigned to aircraft as part of an ATC clearance, or are otherwise of relevance in the provision of air traffic control services.

8.3.7.2 Whenever possible, a graphic portrayal of the routes/procedures shall also be displayed.

Part 14 - Air Traffic Services Rules and Standards

8 SUB PART FOUR

8.4 ATS AIRSPACE CLASSES SERVICES PROVIDED AND FLIGHT REQUIREMENTS

Class	Type of flight	Separation provided	Service provided	Speed limitation*	Radio communication Requirement	Subject to an ATC clearance
A	IFR only	All aircraft	Air traffic control service	Not applicable	Continuous two-way	Yes
B	IFR All	aircraft	Air traffic control service	Not applicable	Continuous two-way	Yes
	IFR All	aircraft	Air traffic control service	Not applicable	Continuous two-way	Yes
C	VFR	VFR from IFR	1) Air traffic control service for separation from IFR; 2) VFR/VFR traffic information (and traffic avoidance advice on request)	250 kt IAS below 3 050 m (10 000 ft) AMSL	Continuous two-way	Yes
D	IFR	VFR from IFR	Air traffic control service, traffic information about VFR flights (and traffic avoidance advice on request)	250 kt IAS below 3 050 m (10 000 ft) AMSL	Continuous two-way	Yes
	VFR	Nil	IFR/VFR and VFR/VFR traffic information (and traffic avoidance advice on request)	250 kt IAS below 3 050 m (10 000 ft) AMSL	Continuous two-way	Yes
E	IFR	IFR from IFR	Air traffic control service and, as far as practical, traffic information about VFR flights	250 kt IAS below 3 050 m (10 000 ft) AMSL	Continuous two-way	Yes
	VFR	Nil	Traffic information as far as practical	250 kt IAS below 3 050 m (10 000 ft) AMSL	No	No
F	IFR	IFR from IFR as far as practica	Air traffic advisory service; flight information service	250 kt IAS below 3 050 m (10 000 ft) AMSL	Continuous two-way	Yes

Part 14 - Air Traffic Services Rules and Standards

	VFR	Nil	Flight information service	250 kt IAS below 3 050 m (10 000 ft) AMSL	No	No
G	IFR	Nil	Flight information service	250 kt IAS below 3 050 m (10 000 ft) AMSL	Continuous two- way	No
	VFR	Nil	Flight information service	250 kt IAS below 3 050 m (10 000 ft) AMSL	No	No
* When the height of the transition altitude is lower than 3 050 m (10 000 ft) AMSL, FL 100 should be used in lieu of 10 000 ft.						

8 SUB PART FIVE

8.5 PRESCRIPTIVE FATIGUE MANAGEMENT REGULATIONS

(applicable 5 November 2020)

- 8.5.1 ECAA shall establish prescriptive limitation regulations that take into account acute and cumulative fatigue, circadian factors and the type of work being undertaken. These regulations shall identify:
- a) the maximum:
 - i) number of hours in any duty period;
 - ii) number of consecutive work days;
 - iii) number of hours worked in a defined period; and
 - iv) time-in-position;
 - b) the minimum:
 - i) duration of non-duty periods;
 - ii) number of non-duty days required in a defined period; and
 - iii) duration of breaks between periods of time-in-position in a duty period.
- 8.5.2. ECAA shall require that the air traffic services provider identify a process for assigning unscheduled duties that allows air traffic controllers to avoid extended periods of being awake.
- 8.5.3 The processes established by States in accordance with 2.28.3 c) and d) to allow variations from 8.5.1 a) and b) above shall include the provision of:
- a) the reason for the need to deviate;
 - b) the extent of the deviation;
 - c) the date and time of enactment of the deviation; and

- d) a safety case, outlining mitigations, to support the deviation.

8 SUB PART SIX

8.6 FATIGUE RISK MANAGEMENT SYSTEM (FRMS) REQUIREMENTS

(Applicable 5 November 2020)

ECAA shall require that an FRMS contain, at a minimum:

8.6.1. FRMS policy and documentation

8.6.1.1 FRMS policy

- i) The air traffic services provider shall define its FRMS policy, with all elements of the FRMS clearly identified.
- ii) The policy shall:
 - a) define the scope of FRMS operations;
 - b) reflect the shared responsibility of management, air traffic controllers, and other involved personnel;
 - c) clearly state the safety objectives of the FRMS;
 - d) be signed by the accountable executive of the organization;
 - e) be communicated, with visible endorsement, to all the relevant areas and levels of the organization;
 - f) declare management commitment to effective safety reporting;
 - g) declare management commitment to the provision of adequate resources for the FRMS;
 - h) declare management commitment to continuous improvement of the FRMS;
 - i) require that clear lines of accountability for management, air traffic controllers, and all other involved personnel are identified; and
 - j) require periodic reviews to ensure it remains relevant and appropriate.

8.6.1.2 FRMS documentation

An air traffic services provider shall develop and keep current FRMS documentation that describes and records:

- a) FRMS policy and objectives;
- b) FRMS processes and procedures;

Part 14 - Air Traffic Services Rules and Standards

- c) accountabilities, responsibilities and authorities for these processes and procedures;
- d) mechanisms for ongoing involvement of management, air traffic controllers, and all other involved personnel;
- e) FRMS training programmes, training requirements and attendance records;
- f) scheduled and actual duty and non-duty periods and break periods between periods of time-in-position in a duty period with significant deviations and reasons for deviations noted; and
- g) FRMS outputs including findings from collected data, recommendations, and actions taken.

8.6.2. **Fatigue risk management processes**

8.6.2.1 Identification of fatigue-related hazards

- i) *Predictive*. The predictive process shall identify fatigue hazards by examining air traffic controller scheduling and taking into account factors known to affect sleep and fatigue and their effects on performance. Methods of examination may include, but are not limited to:
 - a) air traffic services or industry operational experience and data collected on similar types of operations or from other industries with shift work or 24-hour operations;
 - b) evidence-based scheduling practices; and
 - c) bio-mathematical models.
- ii) *Proactive*. The proactive process shall identify fatigue hazards within current air traffic services operations. Methods of examination may include, but are not limited to:
 - a) self-reporting of fatigue risks;
 - b) fatigue surveys;
 - c) relevant air traffic controller performance data;
 - d) available safety databases and scientific studies;
 - e) tracking and analysis of differences in planned and actual worked times; and
 - f) observations during normal operations or special evaluations.
- iii) *Reactive*. The reactive process shall identify the contribution of fatigue hazards to reports and events associated with potential negative safety consequences in order to determine how the impact of fatigue could have been minimized. At a minimum, the process may be triggered by any of the following:
 - a) fatigue reports;

- b) confidential reports;
- c) audit reports; and
- d) incidents.

8.6.2.2 Fatigue-related risk assessment

- i) An air traffic services provider shall develop and implement risk assessment procedures that determine when the associated risks require mitigation.
- ii) The risk assessment procedures shall review identified fatigue hazards and link them to:
 - a) operational processes;
 - b) their probability;
 - c) possible consequences; and
 - d) the effectiveness of existing preventive controls and recovery measures.

8.6.2.3 Risk mitigation

An air traffic services provider shall develop and implement fatigue risk mitigation procedures that:

- a) select the appropriate mitigation strategies;
- b) implement the mitigation strategies; and
- c) monitor the strategies' implementation and effectiveness.

8.6.3. FRMS safety assurance processes

The air traffic services provider shall develop and maintain FRMS safety assurance processes to:

- a) provide for continuous FRMS performance monitoring, analysis of trends, and measurement to validate the effectiveness of the fatigue safety risk controls. The sources of data may include, but are not limited to:
 - 1) hazard reporting and investigations;
 - 2) audits and surveys; and
 - 3) reviews and fatigue studies (both internal and external);
- b) provide a formal process for the management of change. This shall include, but is not limited to:
 - 1) identification of changes in the operational environment that may affect the FRMS;
 - 2) identification of changes within the organization that may affect the FRMS; and
 - 3) consideration of available tools which could be used to maintain or improve FRMS performance prior to implementing changes; and

- c) provide for the continuous improvement of the FRMS. This shall include, but is not limited to:
 - 1) the elimination and/or modification of preventive controls and recovery measures that have had unintended consequences or that are no longer needed due to changes in the operational or organizational environment;
 - 2) routine evaluations of facilities, equipment, documentation and procedures; and
 - 3) the determination of the need to introduce new processes and procedures to mitigate emerging fatigue-related risks.

8.6.4. FRMS promotion processes

FRMS promotion processes support the ongoing development of the FRMS, the continuous improvement of its overall performance, and attainment of optimum safety levels. The following shall be established and implemented by the air traffic service provider as part of its FRMS:

- a) training programmes to ensure competency commensurate with the roles and responsibilities of management, air traffic controllers, and all other involved personnel under the planned FRMS; and
- b) an effective FRMS communication plan that:
 - 1) explains FRMS policies, procedures and responsibilities to all relevant stakeholders; and
 - 2) describes communication channels used to gather and disseminate FRMS-related information.

8 SUB PART SEVEN

8.7 ECAA RESPONSIBILITIES CONCERNING AN INSTRUMENT FLIGHT PROCEDURE DESIGN SERVICE

8.7.1 ECAA shall:

- a) Provide an instrument flight procedure design service; and/or
- b) Agree with ECAA to provide a joint service; and/or
- c) Delegate the provision of the service to external agency (ies).

8.7.2 In all cases in paragraph 1 above, the ECAA shall approve and remain responsible for all instrument flight procedures for aerodromes and airspace under the authority of the ECAA.

8.7.3 Instrument flight procedures shall be designed in accordance with ECAA-approved design criteria.

8.7.4 ECAA shall ensure that an instrument flight procedure design service provider intending to design an instrument flight procedure for aerodromes or airspace under the authority of ECAA meets the requirements established by that ECAA's regulatory framework.

8.7.5 ECAA shall ensure that an instrument flight procedure design service provider utilizes a quality management system at each stage of the instrument flight procedure design process.

8.7.6 ECAA shall ensure that maintenance and periodic review of instrument flight procedures for aerodromes and airspace under the authority of ECAA are conducted. ECAA shall establish an interval for periodic review of instrument flight procedures not exceeding five years.

8 SUB PART EIGHT

8.8 RUNWAY SAFETY PROGRAMM

- 8.8.1 A runway incursion prevention programme should start with the establishment of runway safety teams at individual aerodromes. The primary role of a local runway safety team, which may be coordinated by a central authority, should be to develop an action plan for runway safety, advice management as appropriate on potential runway incursion issues and recommend strategies for hazard removal and mitigation of the residual risk. These strategies may be developed based on local occurrences or combined with information collected elsewhere.
- 8.8.2 The team should comprise representatives from aerodrome operations, air traffic service providers, airlines or aircraft operators, pilot and air traffic controller associations and any other groups with a direct involvement in runway operations. The team should meet on a regular basis. Frequency of meetings should be determined by the individual groups. At some aerodromes, other groups may already exist that could carry out the functions of a runway safety team.
- 8.8.2.1 the overall number, type and severity of runway incursions have been determined, the team should establish goals that will improve the safety of runway operations. The goals possible contained the following but not limited
- a) to improve runway safety data collection, analysis and dissemination;
 - b) to check that signage and markings are ICAO-compliant and visible to pilots and drivers;
 - c) to develop initiatives for improving the standard of communications;
 - d) to identify potential new technologies that may reduce the possibility of a runway incursion;
 - e) to ensure that procedures are compliant with ICAO Standards and Recommended Practices (SARPs); and
 - f) to initiate local awareness by developing and distributing runway safety education and training material to controllers, pilots and personnel driving vehicles on the aerodrome.

8.8.2.2 runway safety team are to assist in enhancing runway safety by:

- a) determining the number, type and, if available, the severity of runway incursions;
- b) considering the outcome of investigation reports in order to establish local hot spots or problem areas at the aerodrome;
- c) working as a cohesive team to better understand the operating difficulties of personnel working in other areas and recommending areas for improvement;
- d) ensuring that the recommendations contained in the Manual on the Prevention of Runway Incursions (Doc 9870) are implemented;
- e) identifying any local problem areas and suggesting improvements;
- f) conducting a runway safety awareness campaign that focuses on local issues, for such as producing and distributing local hot spot maps or other guidance material as considered necessary; and
- g) Regularly reviewing the airfield to ensure its adequacy and compliance with ICAO SARPs.

8.8.3 Hot spot is A location on an aerodrome movement area with a history or potential risk of collision or runway incursion, and where heightened attention by pilots/drivers is necessary.

8.8.4 Aerodrome charts showing hot spots should be produced locally, checked regularly for accuracy, revised as needed, distributed locally, and published in the Aeronautical Information Publication (AIP).

8.8.5 Once hot spots have been identified, suitable strategies should be implemented to remove the hazard and, when this is not immediately possible, to manage and mitigate the risk. These strategies may include:

- a) awareness campaigns;
- b) additional visual aids (signs, markings and lighting);
- c) use of alternative routings;
- d) construction of new taxiways; and
- e) The mitigation of blind spots in the aerodrome control tower.

Part 14 - Air Traffic Services Rules and Standards

- 8.8.6 A plan containing action items for mitigating runway safety deficiencies should be developed. Action items should be aerodrome specific and linked to a runway safety concern, issue or problem at that aerodrome.
- 8.8.7 Action items may include suggested changes to the physical features of, or facilities at, the aerodrome; air traffic control procedures; airfield access requirements; pilot and vehicle operator awareness; and production of hot spot maps.
- 8.8.8 Each action item should have a designated person or organization which is responsible for completing the relevant tasks. There may be more than one person or organization affected by an action item; however, one person or organization should take the lead and be responsible for the completion of all the tasks associated with the action item. A realistic time frame to accomplish the work should also be associated with each action item.
- 8.8.9 Periodically the effectiveness of implemented and/or completed action items should be assessed. This can be accomplished by comparing the results of the initial analysis and the current runway incursion status.
- 8.8.10 Education and awareness material such as newsletters, posters, stickers and other educational information are invaluable tools for reducing the risk of runway incursions.