

	<p>Company Name</p> <p>□□□□□□ □□□ □□□□□ □□□□□□</p> <p><b>ETHIOPIAN CIVIL AVIATION AUTHORITY</b></p>	<p>Document No.</p> <p><b>ECAA/ANR/OP/011</b></p>	
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**AUDIT / INSPECTION ANNUAL PLAN**

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*ANRD Audit / Inspection Annual Plan  
Date February, 2014*

**APPROVAL PAGE**

*This ANRD Audit / Inspection Annual Plan has been prepared by Air Navigation Reregulation Directorate to assist the effort of the Ethiopian Civil Aviation Authority to maintain the provision of effective Air Navigation Services with in Ethiopia airspace.*

*It is important to note that the ANRD Audit / Inspection Annual Plan improves the safety of Air Navigation Services in Ethiopia.*

*The Director General of the Ethiopian Civil Aviation Authority has here by approved the Audit / Inspection Plan on February, 2014 to be used as guidance to Air Traffic Services & Search and Rescue Inspector.*

Approved by ..... *Feb*  
*(Gov)* **Wossengetch Hailugetch (Col.)**  
Date February, 2014 **Director General**




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Record of Amendments		
No	Date	Description
1	November 2020	New QMS numbering

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## 1. PURPOSE

1.1 The purpose of this Safety Oversight Inspection Plan is to:

- 1.1.1. ensure systematic and effective implementation of safety oversight mechanism described in ANRD and
- 1.1.2. timely dissemination of information regarding ANS oversight inspections to all Air Navigation Service Providers as well as National Meteorology Agency inspectors to plan and conduct required audits/inspection in a smooth and efficient manner

## 2. SCOPE

2.1 This Safety Oversight Inspection Plan is applicable to the following elements of Air Navigation Service Providers

- 2.1.1. Air Traffic Services Directorate /ATSD/
- 2.1.2. Search and Rescue Services Directorate /SARD/
- 2.1.3. Aeronautical Information Services Directorate /AISD/

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- 2.1.4. Aeronautical communication operation /ACO/
- 2.1.5. Communication, Navigation & Surveillance Equipment Engineering Directorate /CNSD/
- 2.1.6. National Meteorology Agency /NMA/

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2.1.7. PANS OPS & Cartography

**3. PLANNING:**

3.1 The ANRD Safety Oversight audit shall be performed

3.1.1. Once annually on Bole international airport which provide ATM, AIM, SAR, CNS, PANS OPS and MET services; and

3.2 The ANRD Inspection shall be performed

3.2.1. Once annually in all international airports which provide ATM, AIM, SAR, CNS, PANS OPS and MET services; and

3.2.2 Once annually in all domestic airports which provide ATM, SAR and CNS services; and

3.3 The ANRD follow-up Inspection shall be carry out

3.3.1 Once annually in all international airports which provide ATM, AIM, SAR, CNS, PANS OPS and MET services; and

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3.4 The ANRD random inspection shall be carry out

3.4.1 twice monthly on Bole international airport which provide ATM, AIM, SAR, CNS, PANS OPS and MET services; and

**4. OBJECTIVES**

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4.1 The Objectives of the audit /inspection are to check:

4.1.1 The conformance against each regulatory requirement/standards and the level of compliance

4.1.2 The conformance of Manuals, Procedures, Standard Operating Procedures established by the service provider against regulatory requirements;

4.1.3 The ANS related documents and highlight the operational lapses / weakness;

4.1.4 The operational efficiency and proficiency of the operational officials

4.2 Reporting of the deficiencies, non-conformance/compliance and weak areas in the post visit reports in the prescribed format.

4.3 Provide findings to the auditee and ensure that corrective actions are taken post visit reports in the prescribed format.

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## 5. OVERSIGHT INSPECTION PLAN:

5.2 Efforts should be made to avoid changes to the plan. Whenever unavoidable circumstances necessitate any change, timely liaison shall be made with the relevant offices

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5.3 Safety Oversight Programme of Bole International Airport shall be forwarded to concerned Organization /Directorates at least 15 days prior to the inspection schedule.

#### 6. Annual plan (arrangement)

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ETHIOPIAN CIVIL AVIATION AUTHORITY  
2019/2020 (2012 E.C ) BUDGET YEAR

Process owner/Air Navigation Regulation Directorte

Measure number	Major/Sub-major/minor Action	measuremen t	job recurement		Authorized	PERIOD													
			power	time		1st quarter			2nd quarter			3rd quarter			4th quarter				
				amount in birr		time / day	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar.	Apl	May	JUNE	
1	TARGET-14. Ensure the service provided by regular and follow-up inspection on ANS stations/Equipements, professionals & 11 (eleven) Airports.	100%			1														
2	TARGET-14.1 Ensure their standard of service provision by regular and random inspection on 4(four) international airports, that is ATS, SAR, CNS, AIS, SMS,ASM and MET services.	50%																	
	14.1.1 Regular and Random Inspection at ADDIS ABABA Airport	12																	
	14.1.2 BAHIR DAR Airport	7	7	4															
	14.1.3 DIRE DAWA Airport	7	7	4															
	14.1.4 Safety oversight Audit at ADDIS ABABA Airport	17	7	5															
	14.1.5 MEKEKLE Airport	7	7	4															
3	TARGET 14.2 Ensure their standard of service provision by regular inspection on 7 (seven) domestic airports ATS,CNS Services provision stations	18%																	
	14.2.1 LALIBELLA Airport	6	3	3															
	14.2.2 ARBA MINCH Airport	6	3	3															
	13.2.3 JIMMA Airport	6	3	3															
4	TARGET-14.3 Ensure their standard of service provision by follow-up inspection on 3(Three) international airports, that is ATS, Air Navigation Equipments, AIS and MET Services	15%																	
	14.3.1 DIRE DAWA Airport	5	7	4															
	14.3.2 MEKEKLE Airport	5	7	4															
	14.3.3 BAHIR DAR Airport	5	7	4															
5	TARGET 5 based on ICAO USAOP and as based the protocol question the safety oversight audit conducted on ATS , SAR , AIS , CNS,SMS and MET the observed findings to make follow up inspection to know their level of implementation.	6%																	
	TARGET 5.1 by correcting the ICAO USOAP findings to get 85% result in the budget year.	11%																	

final action plan 2012

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